



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	BHAKTAVATSALAM MEMORIAL COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr. K.R. DHANA LAKSHMI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04426872891/ 04426872699
• Mobile No:	9444928769
• Registered e-mail	bmcchennai@yahoo.co.in
• Alternate e-mail	bmcprincipal2015@gmail.com
• Address	NO:14, 31ST STREET, PERIYAR NAGAR, KORATTUR, CHENNAI-600050
• City/Town	CHENNAI
• State/UT	TAMIL NADU
• Pin Code	600050
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	UNIVERSITY OF MADRAS				
• Name of the IQAC Coordinator	Dr. R. INDIRA				
• Phone No.	04426872891				
• Alternate phone No.	04426872699				
• Mobile	9345912233				
• IQAC e-mail address	bmciqac2022gmail.com				
• Alternate e-mail address	drindira1966@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://bmc.ac.in/ssr-agar/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bmc.ac.in/handbook/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.67	2017	28/02/2017	28/02/2022
6.Date of Establishment of IQAC			19/07/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. STUDENT INDUCTION PROGRAM (HEARTFUL CAMPUS) IN ASSOCIATION WITH HEARTFULLNESS EDUCATION TRUST.		
2. ONE DAY WORK SHOP ON LEADERSHIP SKILL IN ASSOCIATION WITH MADRAS MANAGEMENT ASSOCIATION.		
3. AN AWARENESS PROGRAM ON INDIAN CONSTITUTION AND UNSUNG FREEDOM FIGHTERS IN COMMEMORATION OF 75TH YEAR OF INDEPENDENCE.		
4. SOFT SKILL TRAINING PROGRAMME (COMMUNICATIVE ENGLISH) IN ASSOCIATION WITH BREAKTHROUGH TRAINING SOLUTIONS.		
5. FACULTY DEVELOPMENT PROGRAM ME ON SELF MANAGEMENT.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. APPLICATION OF ERP FOR e-GOVERNANCE SOLUTIONS	FACILITATOR: MASTER SOFT ERP SOLUTIONS PVT. LTD AND STARTED FUNCTIONING WITH EFFECT FROM 2ND SEPTEMBER 2022.
2. RENEWAL OF MOU WITH ICT ACADEMY	ORGANISED POWER SEMINARS FOR STUDENTS AND FDP.
3. CONNECTING SOCIAL MEDIA PLATFORM TO OFFICIAL WEBSITE	HORIZON BY BMC ON INSTAGRAM.
4. ACADEMIC AND INDUSTRY COLLABORATION	SIGNED UP MOU WITH :TAMIL NADU APEX SKILL DEVELOPMENT CENTER, BAJAJ ALLIANCE LIFE INSURANCE, GANDHI STUDY CENTER, DR.MGR UNIVERSITY,

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
GOVERNING COUNCIL	17/09/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	15/02/2023

15. Multidisciplinary / interdisciplinary

Interdisciplinary courses involve the combination of multiple academic disciplines into one activity. It draws knowledge from several other fields like physical, Life science and Social Science. It is about creating something by thinking across boundaries. Interdisciplinary courses are a great fit for students who want to chart their own path with a specific goal in mind, or students who want to explore how multiple areas of study intersect with one another.

Interdisciplinary approaches to research in the sciences have become increasingly important in solving a wide range of pressing problems

at both global and local levels. It is imperative then that science majors in higher education understand the need for exploring information from a wide array of disciplines. With this in mind, interdisciplinary instruction has the potential to bring new insights and methods to enhance learning and promote critical thinking skills.

On an average the Institution offer 6 courses in an academic year and there is a heterogeneous registration of about 300 students roughly post pandemic. The college has offered two courses during the academic year 2021-2022 namely Web application and Medical, Biochemistry and Microbiology with a registration of around 70 students.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges. There will be "multiple exits" & "multiple entries" points during the higher education tenure & credits will be transferred through the ABC seamlessly.

ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students "skillful professionals" and help their overall growth.

In a crux, the Academic Bank of Credits will be a game-changer in transforming Indian education to a great extent. The Institution has conceived the idea of ABC and will make it in practice at earliest possible.

17.Skill development:

Education, Skills and employability are of paramount importance in today's context. Education positively influences various facets of growth and development such as poverty reduction, health, gender equality among others. Skilled workforce is necessary for economic development. Some sectors, such as agriculture, food processing, heavy industries, textiles, tourism, construction sector, healthcare, transportation and infrastructure etc. are vital for economy and engagement of skilled workforce in such sector is a major concern for any country.

The urgent need of the hour is investing in skill based training to create sustainable, inclusive development of student community. Skilling refers to the training, practical, theoretical and soft skill knowledge of current industry standards. It involves harnessing the untapped potential of the youth and making them employable with relevant skills for the current job market. Education and training improves an individual's employability, morality and it also increases the individual's ability to adapt challenges. Considering this in view, the Institution is offering skill development courses such as Communicative English for freshers and Employability Skills for outgoing students every year. During the academic year 2021-2022 the courses were offered for 200 students in 30 hours schedule. The ED Cell of the institution has organised hands on training programmes in association with MSME to impart skill based vocational education.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution provides a well balanced, and adequate system of education capable of making an impact on all aspects of individual life. Learning should go beyond the classrooms into the wider creative world outside. Vocal music offers a creative landscape for the students to build their feelings and emotions and also improves co-ordination of mind and soul. Considering this in view the Institution has the practice of organizing "MARGHAZHI MAHA UTSAVAM" in its premises every year to enrich student community in musical extravaganza. "GITAMRTAM" (Agenda programme of Bhagavad Gita) is chanting of Bhagavad Gita by students organised by the Department of Hindi in association with "UTTARA SAMSKRITA BHARATHI" on the occasion of Gita Jayanthi. The Department of Languages regularly organizes Navarathri Festival by creating the signature GOLU representing our Indian Heritage, History and culture through miniature dolls placed on an odd numbered stepped platform, Commemorating the victory of divine feminine in the war against evil forces. "Yoga Psychology" was organised by the Women Cell during the academic year, to explore the practical method for complete physical, mental, spiritual transformation in students. The IQAC has organised an awareness programme on "Learning Indian Vs Foreign languages" for Multilingual skill development of students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education focuses on measuring student performance at different levels. It gives emphasis on clearly articulated idea what students are expected to know and be able to do that is what skills and knowledge they need to have when they leave the institution. The

Learning Outcome based curriculum Framework (LOCF) works towards a more holistic experience for the students while focusing not just on knowledge delivery in higher education but also on the application of knowledge through field and lab work and emphasizes on skill based curriculum. The Institution has signed up MOU with Tamil Nadu Apex Skill Development Centre for Soft Skill Training and Holistic Skill Development of Students. Google Coursera Certificate courses are offered for their professional skill development. The ED cell of the Institution is offering vocational courses through online and offline mode and organizing hands on Training workshops to develop Entrepreneurial skill among the students. The PG Department of Bio Chemistry, Psychology & the PG Department of HRM are regularly organizing Industrial visits and Field Trip for the students to give them practical exposure on learning Pedagogy.

20.Distance education/online education:

During the academic year 2021-2022 the Institution has arranged online classes through google class rooms and organised several webinars through zoom meet. The students were motivated to enroll for NPTEL/ SWAYAM online courses. Ever since its inception, our college has acquired the ACTIVE LOCAL CHAPTER status till date based on the performance of the learners in the continuous assessment and proctored examinations. Dr. R.Padmajavalli, Associate Professor and Head, PG Dept of Computer Science has been nominated by the institution as the Single Point of Contact (SPOC) to enable NPTEL to keep the SPOC updated about all the latest NPTEL initiatives and provide information which can be disseminated among the students. To take this noble initiative forward in the institution, whose main aim is women empowerment, the SPOC is assisted by a team of faculty members from each department so as to motivate and encourage the students/faculty to take up these courses. The SPOC also identifies suitable mentors for various courses, who can ensure that students are active in a course, are submitting their assignments on time and also clarify the doubts they may have. The SPOC conducts periodical meetings with its faculty team members to provide latest NPTEL initiatives and obtain a follow-up with the student issues, if any. The SPOC also recommends to NPTEL regarding fee waiver for the students on merit-cum-means basis. Around 60 students had received the benefit of free soft skill online training for a period of 1 week during October - December 2022. The students are being motivated and the fruit of their efforts has been evident in the performance of the examinations conducted by NPTEL. In the year 2021 - 2022, the institution was given ACTIVE LOCAL CHAPTER status for July December 2022.

Extended Profile

1.Programme	
1.1	26
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	3004
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	226
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1084
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	151
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	174
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	93
Total number of Classrooms and Seminar halls	
4.2	1,31,40,522.64
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	130
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to University of Madras. Being an affiliated Institution, the college follows curriculum framed by the University. Whenever there is a change in the curriculum, the University intimates it to the college and the same is communicated to the respective department for an immediate implementation of the change. The curriculum is deployed in a very effective way through scheduled master time table, lesson plan and lecture notes. The college ensures that continuous evaluation is carried out from time to time by way of internal assessment and model examinations. The college is in constant touch with the University and tries to keep abreast with the guidelines laid down by the University for the Effective Implementation of the curriculum. The college has 90 working days of teaching in every semester and totally 180 working days in an academic year. As the institution is based at semi-urban area, the college has to strive much to bring in new concept and methodology into its programme. The lesson is well planned ahead of the semester for effective implementation. Each department conducts meetings at frequent intervals in which they discuss preparation

of lesson plan and lecture notes tailor-made to the needs of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://bmc.ac.in/bmc#

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar for easy and efficient conduct of activities throughout the year including Continuous Internal Evaluation (CIE) for effective execution of the curriculum and other academic events. The academic calendar and time table are drawn in consultation with the Heads of the Departments. The Committee finalizes the Academic Calendar of the college before the commencement of each academic year. The schedule for Midsemester Examination and Model Examination is finalized at the beginning of the academic year, Date of commencement of classes, Day order, Date of Mid-semester Examination, Model Examination and holiday schedules. The students and staff are given the Hand Book (Academic calendar) and it is also uploaded on the institutional website.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bmc.ac.in/handbook

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15 UG & 09 PG

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

156

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

190

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Value oriented education enable students to realize their worth as person as it is closely associated with our cultural heritage, national objectives and universal vision. It also leads to the acceptance of self and others. Gandhian values are thought to the students by GANDHIAN & VIVEKANANDHA FORUM in association with Gandhi Study Centre, a unit of Gandhi peace foundation by conducting open book examination, yearly at once and by organizing value oriented motivational lectures. Inter - personal values of students are enriched through CAREER GUIDANCE CELL. The WOMEN'S CELL provides an integrated and interdisciplinary approach to understand the social and cultural of gender that shapes the experiences of women in society. To generate the awareness in regard to gender sensitisation, the cell has organised webinar on "Gender Equality Sensitization?" and to inculcate courage and confidence yoga and marshall arts programmes were organised. The ENVIRONMENTAL AND SUSTAINABILITY CELL in association with YOUTH EXNORA International (NGO) has organised various awareness programmes on Energy conservation, waste disposal management and workshop on LPG gas conservation. The CONSUMER CITIZEN CLUB empowers students with knowledge and to face the world with confidence. It creates awareness about civic rights and responsibilities and enable them to lead better lives.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year**11**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**591**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/drive/folders/1KNqYQapJUNtvas35y7bPrfqTsc4lw4Xh?usp=share_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1525

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

960

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment standards maintained by the institution will give a clear analysis to the students to upgrade their performance. Accordingly Internal assessment through Mid semester examinations, Mini Assignments, projects, presentations like seminars ,group discussions, inter-team challenges are some of the tools employed to assess the talents and capabilities of students. Based on the level of their performance in the internal assessments, slow learners and advanced learners can be easily identified. The slow learners are getting focused on written practices and extra coaching classes after their regular college hours. Further more the slow learners are divided into teams with each team consisting of a combination of different learners. Work will be assigned to each team which helps all the members in a team to interact and share their ideas with each other. This way the slow learners can gain their confidence and learning skills within the team. The mentor gives regular counseling on their psychological issues which enable them to concentrate on their studies. Advanced learners are encouraged to participate in inter collegiate events, NDLI activities and to pursue NPTEL /SWAYAM, COURSEERA online courses. Continuous monitoring about the progress of the students enables to enhance the overall development of advanced learners.

File Description	Documents
Link for additional Information	https://bmc.ac.in/add-on-courses
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3082	156

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Student council of the Institution works in flexible cooperative groups to analyse and to demonstrate the task assigned among themselves. They are permitted to use multiple feasible strategies to promote learning process, in the conducive environment. Brainstorming sessions, Quiz programmes, Debate and group discussions are some of the participative learning techniques that are practised with ease Via NDLI Club. Hands on Training sessions are organized through the ED Cell in and out house. In association with Madras Management Association, the PG Departments of HRM, COMMERCE & PSYCHOLOGY, are offering skill based Training sessions on Leadership, Out of box thinking and professional ethics, Behavioural Challenges and Effective Interpersonal Communications. The PG Department of Computer Science, Information Technology have organised power seminars on current scenario in association with ICT Academy. The PG Department of Physics have organized one day workshop on "Pho-V-Sci"-Fusion of Arts & Science through photography. The Department of Corporate Secretaryship have organized "Two day workshop on Entrepreneurship & Innovation for career Opportunities" in association with MSME. The PG Departments of Mathematics & English have extended Internship programme to Corporation school students. The PG Department of Bio-Chemistry have organised field trip to "Hatsun Diary factory" as an extension activity.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwizoKqForr9AhVt8DgGHQLfDHYQ-TAoAHoECBEQAO&url=https%3A%2F%2Fbmc.ac.in%2F&usg=A0vVaw3njs55086NR09UM31kC1LZ

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT in education is the mode of education that uses information and communication technology to support, enhance and optimise the delivery of information. When ICT is integrated into lessons, students become more engaged in their work. The institution has signed-up an MOU with ICT academy for effective teaching-learning process & regularly organising power seminars, workshops, FDP for both students and faculty. The ICT enabled tools available are:

- Projectors, Desktops, laptops, Multifunction printers, scanners & photocopier machines.
- Three seminar halls equipped with all digital facilities.
- Digitally Equipped Auditorium.
- MOOC Platform - NPTEL, SWAYAM, COURSERA online courses .
- Digital Library resources- NDLI, INFLIBNET Facilities are available.
- Faculty are using power-point presentations in their lectures by using LCD's and projectors
- They are also equipped with digital library, online search engines and websites for effective presentations .
- Faculty prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS .
- Video Conferencing with the help of Zoom / Google meet applications .
- Recorded video lectures is made available to students for long term learning and future references.
- Faculty uses various ICT tools for organising webinars, seminars, workshops & conferences on latest methods such as Programming languages, simulations etc .

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwizoKqForr9AhVt8DqGHQLfDHYQ-TAoAHoECBEQAQ&url=https%3A%2F%2Fbmc.ac.in%2F&usq=A0vVaw3njs55086NRO9UM31kC1LZ

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

148

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

148

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

47

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution is following the continuous evaluation system to achieve the learning outcome for each course throughout the academic year. This helps each department to work towards achieving the assigned task. Hence, the evaluation is carried out in the form of Class Tests, Mid Semester, Model Examination, Assignments, Seminars and Group Discussions. In the beginning of the academic year, the students and parents are well informed about the continuous comprehensive evaluation process designed by the University of Madras. The periodical evaluation helps the college to have a clear understanding of their academic progress and enables to monitor their attendance. Industrial visits and field trips enable the students to get practical knowledge on theoretical based curriculum. The power seminars are organized to improve the understanding on recent trends and to broaden their conception of the subject. Project based learning activities create opportunities for students to nurture their talent. The evaluation through these methods enables the teacher to guide the students about their level of understanding in each subject. The summative evaluation is done during the Semester examination. The evaluation methods used in the college are very transparent and do not give room for any kind of grievances from both students and parents.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A grievance mechanism is a procedure that provides a clear and a transparent frame work for addressing grievances related to the internal examination. The college follows a fair and transparent

internal assesment process and robust mechanism to enhance the quality of higher education. The system of internal assesment is communicated well in advance to the students. The college has Grievance Redresal Cell to deal with examination related grievances is transparent, time bound and efficient. The Examination Committee monitors and conducts centralised Mid-Semester & Model Examination as per the University Examination pattern for Internal assesment. The Transparency is maintained by sharing the Internal Assesment marks with students and the grievances of the students about the assesment if any are addressed. The students can drop their grievance letter in the box provided near the COE cabin or they can lodge their complaint through mail ID shared by the Grievance Redresal Cell. Two Senior Members of Faculty representing Arts & Science Stream and the Chief Superintendent will look into the complaints lodged by the students, and judge on its merit. The grievance redressal cell is also empowered to look into the matter of discrepancy in the answer script evaluation and online entry of marks.

File Description	Documents
Any additional information	View File
Link for additional information	https://bmc.ac.in/grievance-redressal

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

A Comprehensive and well developed programme and course outcome for all the Programmes offered by the institution as per the norms of the University of Madras provide information about student learning, curriculam, teaching accsesing or measuring learning outcome are stated clearly and displayed on the Institution website. Each Programme is designed in such a way that the students are benefited with acquisition of knowledge and understanding of various courses. Course outcomes are narrower statements that describes what students are expected to know and be able to do at the end of each course. An awareness is created among the students on programme and course outcome by displaying the same in their respective class rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://bmc.ac.in/wp-content/uploads/2020/11/NAAC-BMC-PROGRAMME-
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes are the specific skill requirements and accomplishments to be fulfilled by the students at the end of the programme. These are mainly achieved through the curriculum delivery and assessment. The IQAC of the institution has identified a set of assessment tools to monitor student progression in achieving the programme and course outcomes. The assessment instruments fall into four general categories: They are Evaluation, Formative and Summative assessment / Survey/Feedback. The institution collects feedback from the Students, Alumni, Employers and Parents. These instruments are designed as a development inducing system. The Course outcome are the statements that help the learners to understand the reason for pursuing the course helps them to identify what they will be able to do at the end of the course. This can be assessed based on the internal performance of the students in submitting Assignments on time, MCQ's, mid-semester and model examination. The Cumulative Grade Point Average (CGPA) score is one of the important measure of the extent of fulfillment of the PSOs. The success of a programme is reflected in the upward progression of students. Almost 40% of the students have progressed to higher learning institutes and many are placed in reputed industries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://bmc.ac.in/assets/documents/iqac/bmc-programme-outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1147

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1fWV7eDIU3TliZRCzBIcAev4HOT4TxWq9/view?usp=share_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

26

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

"Service to the mankind is the service to the God". The community service activity nurture the students on social skills, and to learn about their community. The community service cell of the Institution in association with IQAC has taken initiative and efforts to extend social service to the neighbourhood community through all the Departments. During the academic year 2021-2022, the PG & Research Department of commerce has organised a seminar on 29th August, 2022 entitled "WASTEMANAGEMENT & RECYCLICAL WASTE" . The Resource person was Exn.K.Mohanasundaram, Coordinator, Tamilnadu Urban Wash Network. He spoke on Environmental Issues and to avoid the usage of plastics. He has also explained how to segregate the waste and the importance of Recyclico Waste Management. The Department of Physical Sciences have organised a rally on the usage of non-woven bags and have distributed the same to the public at neighbourhood on 30th December, 2022. The volunteers have taken active part in the rally along with the faculty members & have created an awareness on the usage of cloth bags. The community service increases social awareness and responsibility among the students and enable them to get relieved from their stress and make them feel better about themselves.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/assets/documents/igac/bmc-best-practices-igac.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government /

government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

17

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

17

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

05The college is situated in North Chennai, which is conveniently accessible through rail and road transport from all parts of the city. The college has 2.5 acres eco-friendly campus with 9000 Sq.mts built up area, 51 class rooms in the main block and 19 class rooms in the Annexure building, an Indoor auditorium with the seating capacity of 600, and an Open auditorium. Three Air Conditioned Computer Labs with 116 computers, 2 laser printers and 2 UPS Rooms, 2 Physics Lab (1UG and 1 PG LAB), 1 Electronics lab, 1 Chemistry lab, 3 Biochemistry Lab(1UG, 1 PG and a research lab), 1 Microbiology lab and 1 Psychology Lab, fully automatted and digitalised library, Examination committee room with a computer, UPS and Internet facility, Conference Hall, Staffroom for each department with notice boards and book bank, Placement/ IQAC/Carrier guidance/ NSS/NCC/ Officer's Cabin, Health centre with full time Staff Nurse, Principal Chamber with computer, Intercom facility and public addressing system, Board Room , Administrative Office , Fire extinguisher,CCTV Surveillance, Clean and purified RO Drinking Water facility, Wi-Fi facility,Lift & Ramp facility,Napkin vending and destroyer machine, Counseling centre, Cafetoria, Herbal Garden, are the physical facilities for teaching and learning in the green environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwizoKqForr9AhVt8DgGHQLfDHYQ-TAoAHoECBEQAQ&url=https%3A%2F%2Fbmc.ac.in%2F&usg=AOvVaw3njS55086NRO9UM31kC1LZ

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Physical education is a part of the curriculum. The aim of the physical education is to develop through natural total- body activities primarily on the play level, the physically , mentally and socially integrated and an effective individual. The Institution strongly believes in the all-round development of an individual. The college has a huge well -equipped play ground serves for the purpose for all the outdoor activities. Adequate infrastructure are provided for indoor and out door games Sports activities are monitored by the special trainers. The outdoor games such as shuttle badminton, volley ball, throw ball, cricket, football, kabaddi, kho-kho, Jawelin Throw, Shot put, Disc Throw etc, and the indoor games like chess, carrom, Table Tennis, are the events in which students are getting practiced regularly. The Institution annually organises Intercollegiate Throwball Tournament in memory of Smt.K.Padhmavathy, Former Founder Trustee. The cultural committee organizes Intra and Inter collegiate events. Open air theatre is used to stage events for a large audience such as intercollegiate cultural. College teams are formed to take part in National, State, District and zonal level tournaments and competitions. Sports Annual Meet are conducted in an academic year and the winners are awarded on the sports day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwizoKqForr9AhVt8DqGHOLfDHYQ-TAoAHoECBEQAO&url=https%3A%2F%2Fbmc.ac.in%2F&usg=AOvVaw3njS55086NRO9UM31kC1LZ

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs . 7 , 42 , 182 / -

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully Automated with AUTOLIB software system. The college is a first registered member of NDLI club under the National Digital Library of India among the city colleges. The college has been placed in NDLI project website IIT, Kharagpur. There are 10 computers available in library with latest updated software "Windows 10" for the students and teachers to access the electronic resources. The library has inflibnet and wi-fi connection. A Bar coding system is in usage as an Integrated Library Management System, each bar code image is programmed to identify the title of book, author name, volume number etc., all this information is stored in one bar code with the help of coding. The Library has subscribed 7 News papers, 17 Journals (National and International) and 10 Magazines. There are 13,500 Volume of Text-books available in Library. The Librarian goes through the Newspapers and collect

relevant news items related to education and employment opportunity, socio-cultural issues, current issues and displays them on the notice board. The Librarian is maintaining complete data base like book acquisition, cataloging, serial control, binding and stock verification. The Library has institutional membership with British Council Library, American Library & Madras University Library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bmc.ac.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

47,900

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The IT Infrastructure of the college are updated on regular basis. The hardware, Software, Network Resources and Services required for both faculty and students are periodically inspected. Documents are shared through the LAN facility available in the campus. Wi-Fi connectivity is available and all the systems are backed with UPS connectivity. To promote faster internet access the broadband facility with high speed had been enabled with 175 Mbps.

IT Infrastructure

IT facilities such as Wi-Fi with updation & nature of updation

Number of systems with individual configurations

? Desktop - Intel Core i3 Processor 3.70 Ghz.

? Dual Core 3.0 Ghz

? HP - Intel Core i3 Processor with 2GB RAM with 500 GB Hard disk)

? Total number of systems- 116

Dedicated computing facilities

? Internet in All Computer Labs

? Internet connection in principal room, library, exam committee room, placement cell, Office administration etc.,

? LCD Projectors

? Audio Visual Class rooms

Bandwidth of internet connection in the institution

?Cherrinet offers optical fibre broadband internet connection upto 175 Mbps

Number of computers with access to internet

connection

Bandwidth

136

Cherinet - 175 Mbps

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bmc.ac.in/computer-lab

4.3.2 - Number of Computers

136

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institutions ensures optimal allocation and utilization of the available financial resources for maintenance and up keep of different facilities by holding regular meetings of various committees constituted for this purpose by the Head of the Institution in the interest of students. All the physical and life sciences laboratories are maintained by the respective Lab Instructors ,Technicians and is supervised by concerned Department Heads. The Lab Equipment calibration, repairing and timely replacement of Components are done by the technicians of related owner enterprises. The College Librarian manages and stores books information electronically according to the requirements of students and faculty. The system helps both the librarian and students to keep a constant track of all the books available in the library. Maintaining order and cleanliness in the shelves and the maintenance of registers and the supervision of the collection of books are the work assigned to the library assistant. A Physical verification committee is set-up for the annual stock checking to ensure correctness in the registers and records maintenance. An Internal committee is constituted for academic audit of all the departments to evaluate their education quality processes to produce, assure and to improve regularly the quality of teaching and learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

737

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

737

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 439 542 506">File Description</th> <th data-bbox="550 439 1473 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 542 613">Link to institutional website</td> <td data-bbox="550 506 1473 613" style="text-align: center;">https://bmc.ac.in/women-cell</td> </tr> <tr> <td data-bbox="86 613 542 680">Any additional information</td> <td data-bbox="550 613 1473 680" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 680 542 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="550 680 1473 824" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	https://bmc.ac.in/women-cell	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	https://bmc.ac.in/women-cell								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
400									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
400									
<table border="1"> <thead> <tr> <th data-bbox="86 1198 542 1265">File Description</th> <th data-bbox="550 1198 1473 1265">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1265 542 1332">Any additional information</td> <td data-bbox="550 1265 1473 1332" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1332 542 1556">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="550 1332 1473 1556" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

269

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

222

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student council of the institution bridges the gap between management, faculty and students while being enthusiastic and energetic in representing students interest and grievances. They serve on committee and provide their efforts in organising multiple events on co-curricular, extra-curricular activities of the institution like Webinars, Seminars, workshop, intercollegiate competitions, inter-department tournaments, NSS, YRC, NCC and Community service activities, cultural and sports events. They have actively participated in designing and implementing plans on energy conservation and in maintenance of campus as clean and green. They

have formed committees to educate slow learners, especially the PG representative plays a crucial role in training UG first year students on Spoken English after the college hours. The President of the student council is one of the member of IQAC also, to be the voice of students to the administration and vice versa. During the academic year 2021-22 they have organised INDRA DHANUSH an intra-collegiate event, Hygiene Awareness Programme on using cloth napkins, Pongal Thiruvizha, One day workshop on Leadership Skill "Out-of box thinking" and have extended their support in organizing sports day and college day activities.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/student-council
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The BMC alumni association was formed during the academic year 2016-17 and has been duly registered under the Registration of Societies Act. The Association is composed of 8 Executive Members under the effective leadership of the President Ms. Revathy

Manikandan, An Entrepreneur. It is functioning as a nodal agency for maintaining liaison with the alumni and to involve them in the development and growth of the institution. Alumni Day is being organised every year by the Management to bring the Alumni of various departments to celebrate their memories with college and contribute back wisely for the present students. The alumni meet for the academic 2021-22 was held on 24th December 2021 at 11AM, virtually using Zoom platform and live streamed in Youtube. More than 800 members have actively participated. They were happy about the remarkable changes in the campus by seeing it on PPT. Abroad Alumni in spite of the time difference being their night 1pm have actively participated and shared their joy on seeing their mentors. After the meet, many have visited the campus in person and have donated books for the college library and assured for student enrichment programmes. Duly filled in google forms were collected and documented.

File Description	Documents
Paste link for additional information	https://youtu.be/xK8zWSjsJH4
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Motto of the institution is "Education to All"- irrespective of religion, caste, creed. The institution is providing education to the economically, socially challenged students who will be the agents of social transformation as this is essential for the stability and prosperity of our nation. Being a nationally acclaimed college recognized for excellence in teaching, research and outreach programmes provide the highest quality education to the student community, promote intellectual growth, and shape their personal development, remain dedicated and steadfast in the pursuit of truth and serve humanity through the creation of well-rounded socially

responsible global citizens. Foster all-round development of students through multifaceted education and sustainable engagement with local, national and global communities and to nurture the life long inspired learners. The Institution believes in development of skill in women would be crucial in motivating them to develop life skills that will lead to better livelihood, economic independence and the ability to earn for their families. Enabling the students to develop holistically by providing conducive environment for teaching and learning is the vision which is reflected in its governance as participative management is prominent in its administration. The students representation in various committees enable them to get trained in Leadership.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/governing-council
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution has a mechanism for delegating authority and providing operational autonomy to all the Heads of the Departments under the stewardship of the Head of the Institution. The Governing Body is Constituted in which the faculty representation is also made. It delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee in order to fulfill the Vision and mission of the institution. The Academic Monitoring Committee formulates common working procedures and entrusts the implementation with the faculty members. They are encouraged to develop leadership skills by being in charge of various curricular, co-curricular, and extracurricular activities. They are given authority to conduct Seminars/ Workshops/ Conferences/ FDPs and industrial visits and to have tie up with industry experts. For effective implementation and improvement of the institution, various committees are formed. Other activities such as Sports, library, NCC, NSS, YRC, Gandhian Forum, Women cell, ED cell, Community services and Grievance cell have operational autonomy. The Student council is empowered to play an active role in co-curricular and extra-curricular activities, and they are extending community services to the neighbourhood. They are Entrusted responsibility in implementing Energy Conservation mechanism in the institution and also taking care of the Cleanliness.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/governing-council
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Council of the institution sets out a frame work on strategic plans for the development of the college, its divisions and departments. The Strategic/ prespective plan is a blueprint of the efforts made by the instituiont to impart quality education and to achieve its vision, mission ,goals and objectives. The prespective plans for the academic year are as follows:

- To improve the quality of higher education through modern teaching pedagogy.
- To upgrade the professional competencies of faculty members by organizing Faculty Development Programmes throughout the year.
- To have solar energy conservation, recyclical waste management .
- To organize Soft Skill Training programmes through professional bodies to develop their self- Confidence.
- To focus on student-centric activities.
- To revamp all the science laboratories, library, and to update the software of the systems available in computer laboratory, office and in library.
- To strengthen industry-academia collaboration by signing up MOU's with renowned industries.
- To arrange seed money & grants for funding research promotional activities.
- To implement e-governance in office administration and finance areas.
- To train and motivate students to parctipate in national and international sports events.
- To install RO Water Plant for purified drinking water facility.
- To introduce new courses as on demand.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://bmc.ac.in/governing-council
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic and non-academic activities governed by the governing council headed by the Chairman Dr.K.V.Kuppusamy, the Vice Chairman Dr.K.Maragathamani. The Executive Director & Trustee Mr. S.G.Varun Krisana one who have the fiduciary duty, legal authority & responsibility to oversee day-to-day activities, developing infrastructure, handling financial matters and Social Media Platform. The Secretary Dr.S.P.Rajagopalan is looking after general administrative affairs of the institution, communication and correspondence with all the stake holders & staff appointments. The Principal Dr.K.R.Dhanalakshmi is the academic head, responsible for admission and the proper conduct of all the academic, research and extension activities. The leadership is shared with the Vice-Principal, IQAC Coordinator, the Controller of Examination, the Dean-Academics, the Dean-Research, the Dean-Students affairs, and all the Heads of the Department. There are various Committees, Cells & Associations focusing on specific task and roles in the institution. The office of the CS manages proper conduct of the centralized CIE system. The Grievance redressal committees have been formed for both staff and the students. The delegation and decentralization of authority enrich the effective and efficient functioning of the institution in all aspects of planning, decision-making and its implementation.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://bmc.ac.in/bmc
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>Employee Welfare refers to all aspects of a work place environment that support the well-being of its staff. This includes physical safety, mental health & stress management programmes. It also encompasses employee benefits and other support services. The institution has effective welfare measures in place for its teaching & non-teaching staff.</p> <ul style="list-style-type: none"> • On Duty facility for attending orientation & refresher courses/ seminars/ conferences/ training programmes • Faculty development programmes for skill upgradation. • Faculty are motivated to be the memberof the Board of Studies, Subject experts, External examiner, Resource person, Inspection Committee, External Academic Audit and enrol for Ph.D. • Eligible Faculty members are encouraged to register as Guides for Ph.D Research Scholars • Casual leave, Medical Leave and Maternity Leave are given as per policy. • Employee Provident Fund • Tuition fee waiver for their wards in the CBSE School of the same Trust • Wi-Fi facility,Inflibnet facility , Lift and Canteen facility. <p>Welfare Measuresfor the Non-teaching staff :</p>	

- Employee Provident Fund
- Health and hygiene awareness programme, computing Training programme
- Annual health check-up
- Psychological counseling
- Lift and Canteen facility.
- Tuition fee waiver for their wards in the CBSE School of the same Trust
- Casual leave, Medical Leave and Maternity Leave are given as per policy

File Description	Documents
Paste link for additional information	https://bmc.ac.in/handbook
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each staff is assessed annually. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The performance of each faculty member is assessed according to the Annual Self Assessment for the performance based appraisal system

(PBAS). The institution undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The institution accords appropriate weightage for these contributions in their overall assessment. The PBAS proforma filled by the faculty member is checked and verified by the Heads of the Departments. Then Non-Teaching staff are assessed through their performance. The comprehensive Annual confidential report comprises various parameters. Each one of them is graded on a five-point scale. (Excellent, Good, Satisfactory, Average and Poor). The overall assessment is based on the cumulative grade by the HOD, which is then forwarded to the secretary through the principal. The Annual Confidential Report and the performance Appraisal system has significantly helps in evaluation of the performance of staff to know their strengths, weaknesses & to motivate for their better performance.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/sss
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution regularly conducts internal and external financial audits. It has a full-time Accountant and Accounts Department since inception to ensure maintenance of annual accounts and audits. 1. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the following: Chartered Accountant of the Institute Internal Audit: Internal Audit is conducted by an Internal Auditor. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments; (b) all payments to staff, vendors, contractors, students and other service providers. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/bmc#
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional budget includes recurring expenses such as salary, electricity, stationary, internet charges and other maintenance costs, is prepared based on the requirements of the departments, committees and various cells towards the achievement of the strategic plans of the institution.

MOBILIZATION OF FUNDS:

As the institution is a self-financed private college, tuition fee is the main source of income. Apart from that the following are the other source of income.

- The Ministry of Youth affairs through University of Madras provides funds for NSS.
- Financial support through Endowment Fund.
- Additional revenue generation by way of conducting certificate programmes/courses/training schemes in collaboration with the institutional trainers.

OPTIMUM UTILIZATION OF RESOURCES:

Funds generated are utilized for the overall development of the College.

- Disbursal of staff salary.
- Infrastructure augmentation such as renovation of Laboratory, Library, purchase of Books, Journals, equipments.
- Installation of ERP and ICT tools.
- Financial support to all the departments to conduct Conferences/Seminars/Workshops/Faculty Development programs /Student Enrichment Programmes for strengthening teaching learning practices.
- Sharing common facilities among the Departments, committees and cell.
- Sports and cultural events such as Intercollegiate cultural, Sports Meet, Annual Sports day, and college day.
- Funds are allocated to enhance the social responsibilities of the institution through Extension Activities.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/governing-council
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has evolved operational framework for quality assurance by integrating with all academic and administrative operations of the institution. It has been striving hard, since its inception for adopting best practices and institutional distinctiveness in conducive environment for teaching and learning process. It assesses and suggests the parameters of quality education.

- Student induction programme on HEARTFUL CAMPUS in association with Heartfulness Education Trust have been inducted.
- Soft Skill Training programmes on Communicative English for new comers and Employability Skills for outgoing students were initiated in association with BREAKTHROUGH TRAINING SOLUTIONS.
- YOUTH EXNORA has been installed to make students aware of the ecological and environmental status of the local community.

- Implemented Mentor, Mentee practice for giving personal attention to each student of the college.
- Remedial classes for slow learners on regular basis and Brainstorming sessions, problem-solving methods, mini projects, peer-learning methods were envisaged for Advanced Learners.
- Student Enrichment programmes are conducted in association with MMA to nurture their potential and to bring out their leadership skills.
- Special Coaching for various sports and athletic activities are arranged for students to stimulate their interest and physical well-being.
- Intra-Cultural event (INDRA-DHANUSH) was conducted to provide platform for the students to exhibit their talents.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/about-igac
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared well in advance, displayed, circulated and followed. The IQAC regularly organizes Orientation Programme on "Heartful Campus" to make them feel happy at the new environment and arranges soft-skill training programme on Communicative English in the campus to built their level of confidence and to make them communicate effectively. All the Students are provided with the hand book that furnishes details about the rules & regulations, code of conduct, scholarship details & core details. Feedback from students is also taken individually by teachers for their respective subjects directly through IQAC. Feedback obtained is properly analyzed and shared with the Principal, Deans, HOD's and individual faculty members. The teaching-learning processes are reviewed semester wise , and suggestions are implemented, based on the IQAC recommendations. Mentor- Mentee system is effectively implemented. Each head of the departments gets assigned high achievers and each faculty gets assigned 25 students for individual care and guidance. Departmental activities are scheduled throughout the year as per the guidelines of IQAC. Extension activities and community services are sorted out in

association with IQAC. Grievance Redressal, health care and counselling services are provided.

File Description	Documents
Paste link for additional information	https://bmc.ac.in/about-igac
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bmc.ac.in/about-igac
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security

The management of the institution focuses on safety and security of students & Staffs. In each floor CCTVs are installed which helps in surveillance and monitoring is done by the head of the institution ensures safety to the students.

Counseling:

The faculty members are the Mentors for the students to nurture and assist the students for their personal, academic, career growth and development. The Department of Psychology carry out the counselling for the students regarding their safety, Sexual harassment, Mental health, Stress & Anger management.

Women's Cell :

The Cell organizes various programmes on women empowerment to impart social & economic stability and Guest Lectures on Gender Justice. During the academic year, a Guest Lecture on 'Gender Equality Sensitization' was organized on 28th September 2022. The Resource Person was Mr. S. Ganeswaran, Senior Advocate, High Court of Madras. He spoke on the concept 'Gender sensitization- Equality' to the students in a simple vernacular tongue. He made the session as an interactive and have emphasized that Education plays a vital role in gender sensitization. He states that, the change in the environment is possible only through a woman one who can take a step forward to attain equality.

File Description	Documents
Annual gender sensitization action plan	https://bmc.ac.in/women-cell
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/16002MvYL8vJ0q1x9dCCU2doR5z76CE9u/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

The Institution 's principle is to keep the campus in pristine condition in order to provide a conducive environment. The paper waste & food waste are decomposed in the composting pit. The compost is used as a manure for the plants in herbal garden available in the campus. The plastic waste is periodically collected and discarded as waste scrap. The used sanitary pads are disposed in the sanitary napkin dispenser available in all the floors of the main & annexure building. Twin-bin system is used for bio degradable and non bio degradable waste. In Microbiology & Biochemistry lab microbial cultures, used media and biomedical wastes are subjected for decontamination & then disposed. In Biochemistry, Chemistry & Microbiology laboratory the watertaps are designed in such a way which ensures minimal usage of water. Overflow of water from overhead tank is prevented by water level controller. Leaking taps are periodically serviced. Drainage water & other liquid wastes are disposed safely to the main sewerage system. E- Waste such as Old monitor and its parts, CDs, batteries, etc., are collected periodically and discarded as waste scrap. Hazardous chemicals are neutralized by a weak acid & weak base and then disposed under the soil.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	B. Any 3 of the above

reading software, mechanized equipment 5.
 Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of
 reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution believes in the inclusive environment where all students feel supported intellectually and academically, and are extended a sense of belonging in the classroom regardless of identity, learning preferences and education. The faculty members support the students so that they are enjoying inclusive environment and work in harmony towards cultural, regional, linguistic, communal socio economic and other diversities. The staff members and the examination committee make sure that the disabled students get approval from the University to avail the exemption in language subjects . The campus is free from all barriers of caste, community, colour, religion, and language, which is evident from the diversity of the students. Students are getting admitted from various socio-economic backgrounds. Financial support in the form of enormous number of scholarship schemes and fee concessions are provided. Every Monday assembly is scheduled Department wise for promoting tolerance and harmony. To promote cultural diversity, the institution celebrates all major Indian festivals. Traditional day is celebrated with great enthusiasm when students come dressed in the traditional attire of state, culture of their choice. All festivals like Navarathri , Diwali, Pongal, Onam, Christmas are celebrated with equal fervour. The college celebrates Margazhi Mohorchavam during December Season for promoting cultural and traditional values.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The IQAC has organized an awareness programme on "Indian Constitution & Freedom Fighters" to commemorate 75th year of Independence on 17th September, 2022. The Resource persons were DR.S. Rajkumar, Founder, Life Line Hospital, Chennai and Mr.Sai Sudakar, Entrepreneur. They have engaged the audience with their musical treat and spoke on Unsung Heroes of our Nation. Almost 2000 students have taken active part in the interactive session and have clarified their doubts. An awareness Campaign on National Handloom Day was organized by Ganthiyan Forem on 8th August, 2022. An inter departmental competition on identifying and presenting unsung heroes from their known sources was organized by the Gandhian Forem on 15th August, 2022. The Staff and students have observed 2 minutes silent prayer at 11 a.m on 30th January, 2022 in commemoration of Martyr's Day, the death anniversary of Mahatma Gandhi. The convenor of Gandhian Forem Mrs, Subbukutti has addressed the students on the significance of Martyr's Day and the students have recited Bajans. The Management has organized Student Empowerment Programme on ENERGY MANAGEMENT in association with Art of Living on 29th October, 2022 to inculcate ethical and moral values among the students to make them as responsible citizens of our Nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates national and international commemorative days and festivals in planting the seed of Nationalism and Patriotism among the Students. The institution celebrates Republic day on 26th January commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world. The celebration includes the hoisting of the national flag and spreading a warm message of nationalism by the Guest of Honour. The Independence Day is celebrated on 15th of August. Gandhi Jayanti is celebrated every year on 2nd October to enable the students to understand the ideology of our great leader wherein pledge is taken by students and staff. Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year. Sadbhavana Diwas was celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp as Yoga embodies unity of mind and body; thought and action; restraint and fulfillment. Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES:

1. EMPOWERINGWOMEN THROUGH FINANCIAL ASSISTANCE:

The Institution is keen on imparting education to the economically and socially challenged women candidates. To lend the supportive hand on their financial viability, The Scholarship committee is working vigorously throughout the year for identifying and enabling them to access various Government and Non Government Scholarships. During the year, 737 Students were benefited through different kinds of scholarship. The Institution has launched Smt. Padmavathi Endowment Scholarship during the academic year 2017-18. Each Department is recommending deserving students to the committee. Based on their meritorious status, the list of students are screened and assisted by the committee to avail the scholarship.

2. COMMUNITY OUTREACH AND EXTENSION ACTIVITIES:

The Institution inculcates social values and responsibilities among the students by imparting extension activities in the neighborhood for holistic development of the Society. The NSS, NCC, YRC ,ROTARACT, SUSTAINABILITY AND ENVIRO CELL WITH YOUTH EXNORA, GANDHIAN FOREM, WOMEN CELL, have rendered enormous services through various activities in and around the campus. The Community Services Cell enable all the Departments to render community service to the neighborhood. Through these, we sensitize our students to develop social values widespread their responsibilities and knowledge in social issues and problems.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution is celebrating International Women's Day every year on March, 8th in a unique way to educate students on Women's achievement towards political, economic and social over the decades.

"Feminism is not about making women stronger, it is about changing the way the world perceives that strength" -G.D. Anderson .A supporter of this maxim, The Visionary Management of our Institution has launched Smt.Padmavathi Outstanding Women Achiever's Award in the year 2013 to honour an outstanding women, who have contributed self less service to the society. . Ever since its inception, the management has honoured the following Women Achievers:

- DR.Manorama, Social Activist
- Advocate Arulmozhi.A ,Orator.
- Dr.Tamizhachi Thangapandian, Tamil poet & Orator
- Padmashree Krishnammal Jagannathan, Gandhian Activist
- DR.Shantha, Chairperson, Adyar Cancer Institute
- DR.Shanthi Ranganathan, Director ,TTK Research Foundation
- Mrs. Indu Priya Dhanraj, Co-Founder, Dhanirasa Foundation.

Pertaining to the theme of International Women's Day, 2022 " Gender Equality today for a Sustainable Tomorrow", the management has appropriately chosen Smt. Preetha Mahesh, Founder & Managing Trustee , Soul Palliative Care Foundation, Chennai, a non-profitable palliative care trust to provide care & treatment for patients with life limiting health condition.

The journey is yet to go longer.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The Institution is planning to revamp all the Physical and Life Science laboratories with modern equipments, additional computers to meet the requirement of changes in Syllabus. The Library will be extended with ample space for Reading and equipped with more number of National & International Journals .In order to ensure transparency across all departments, the Management has decided to install Mastersoft Education ERP Software in academic, administrative and financial operations. The Placement Officer will be appointed on full time basis to counsel, prepare and enhance hiring potential of students into the job market and to assist for internship. The renovated canteen will be reopened which was closed during the pandemic. The counsellor will be appointed on full time basis to address the psychological issues of Students. The Institution is planning to sign up an MOU with International / National University for academic collaboration, Star Health Insurance, DonBosco Vazhikatti for Industry collaboration, The student chapter with MMA, Faculty Development Programmes on Quality Circle, Student Enrichment Programme by Successful Alumni, Adding number of Job oriented Certificate courses in addition to existing Add-on & Inter Disciplinary Courses, Soft Skill Training programmes on regular basis through TNAPEX are the future plans of the Institution.