



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>BHAKTAVATSALAM MEMORIAL COLLEGE FOR WOMEN</b>
• Name of the Head of the institution	<b>Dr. C.N.Eswari</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>04426872891</b>
• Mobile no	<b>9444076495</b>
• Registered e-mail	<b>bmcchennai@yahoo.co.in</b>
• Alternate e-mail	<b>bmcprincipal2015@gmail.com</b>
• Address	<b>NO.14, 31ST STREET, PERIYAR NAGAR, KORATTUR, CHENNAI - 600080</b>
• City/Town	<b>CHENNAI</b>
• State/UT	<b>TAMILNADU</b>
• Pin Code	<b>600080</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>AFFILIATED</b>
• Type of Institution	<b>Women</b>
• Location	<b>Semi-Urban</b>

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>UNIVERSITY OF MADRAS</b>				
• Name of the IQAC Coordinator	<b>Dr .R. INDIRA</b>				
• Phone No.	<b>04426472209</b>				
• Alternate phone No.	<b>04426872891</b>				
• Mobile	<b>9345912233</b>				
• IQAC e-mail address	<b>drindira1966@gmail.com</b>				
• Alternate Email address	<b>bmcqiqac2022@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://bmc.ac.in/ssr-agar/">http://bmc.ac.in/ssr-agar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bmc.ac.in/prospectus/">https://bmc.ac.in/prospectus/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.67</b>	<b>2017</b>	<b>28/02/2017</b>	<b>28/02/2022</b>
<b>6.Date of Establishment of IQAC</b>			<b>19/07/2012</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
SOFT SKILL DEVELOPMENT INITIATIVE		
COMPREHENSIVE FEEDBACK MECHANISM		
INTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT		
ADD-ON & INTER-DISCIPLINARY CERTIFICATE COURSES		
EXTENSION OF INFLIBNET & NPTEL COURSES FOR ADVANCED LEARNERS		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
COMMUNITY SERVICES	Clean India Campaign - 01.12.2021 to 09.12.2021	
Student Induction Programme	Heartful Academy 13.12.2021 to 01.01.2022	
ONLINE FACULTY DEVELOPMENT PROGRAMME	Dr.Janani Rex Professional Ethics and Human Values	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		

Name	Date of meeting(s)
GOVERNING COUNCIL	16/08/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020	11/02/2020

**Extended Profile****1. Programme**

1.1	16
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	3683
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	724
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1321
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	250
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	132
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	72
4.2 Total expenditure excluding salary during the year (INR in lakhs)	825000
4.3 Total number of computers on campus for academic purposes	136
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college is affiliated to University of Madras. Being an affiliated Institution, the college follows curriculum framed by the University. Whenever there is a change in the curriculum, the University intimates it to the college and the same is communicated to the respective department for an immediate implementation of the change. The curriculum is deployed in a very effective way through scheduled timetable and lesson plan. The college ensures that continuous evaluation is carried out from time to time by way of classes, internal assessment and model examinations. The college is</p>	

in constant touch with the University and tries its level best to keep abreast with the guidelines laid down by the University for the Effective Implementation of the curriculum. The college has 90 working days of teaching in every semester and totally 180 working days in an academic year. As the institution is based at semi-urban area, the college has to strive much to bring in new concept and methodology into its programme. The lesson is well planned ahead of the semester for effective implementation. Each department conducts meetings in which they discuss allotment of papers, preparation of lesson plan and lecture notes tailor-made to the needs of the students. The college adopts the best practice of organizing FDP on "Professional Ethics and Human Values" at the beginning and at the beginning of every year in order to make the teachers aware of the role in shaping the student community. The college has language lab to make the students well versed in communication and pronunciation. It helps to improve LSRW skills. The faculty employs multi-media enabled presentation for effective curriculum delivery. The college also provides Wi-Fi Facility and INFLIBNET services in the campus for effective learning. NDLI Club of our institution has been awarded "Certificate of Recognition" on 01st November 2021, for its outstanding contribution in conducting 15 NDLI Club activities in the offline format since 10th January 2019. Progress of students is systematically monitored through formative assessment. Remedial classes are arranged on a regular basis to improve the performance of slow learners. High-achievers are identified and encouraged by assigning mini-project/ assignments/seminar to enable them to secure University Ranks. Average Students are identified and encouraged by giving extra coaching after the college hours by giving them more written practices. Each member of the staff is assigned 25 mentees. Mentors provide Personal Counseling to the needy students and enable them to solve their grievances and concentrate on their studies Tutorial register is maintained with personal details and family photos. Curricular, Co-curricular and Extra-curricular achievements of the students are recorded in the tutorial register by the mentor. Each department is maintaining book-bank through which books are issued to the needy students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar for easy and efficient conduct of activities throughout the year including Continuous Internal Evaluation (CIE) for effective execution of the curriculum and other academic events. The academic calendar and time table are drawn in consultation with the Heads of the Departments. The Committee finalizes the Academic Calendar of the college before the commencement of each academic year. The schedule for Mid-semester Examination and Model Examination is finalized at the beginning of the academic year, Date of commencement of classes, Day order, Date of Mid-semester Examination, Model Examination and holiday schedules. The students and staff are given the academic calendar and it is also uploaded on the institutional website.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

23

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

70

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Value oriented education enable students to realize their worth as person as it is closely associated with our cultural heritage, national objectives and universal vision it also leads to the acceptance of self and others.



Gandhian values are thought to the students by GANDIAN FORUM in association with Gandhi Study Centre, a unit of Gandhi peace foundation by conducting open book examination, yearly at once and by organizing value oriented motivational lectures.

Inter - personal values of students are enriched through CAREER GUIDANCE CELL, WOMEN CELL and Environmental awareness program through ENVIRONMENTAL AND SUSTAINABILITY CELL in association with EXNORA International (NGO).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

465

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://bmc.ac.in/wp-content/uploads/2022/03/2.7.1-BMC-SSS-IQAC-1.pdf">https://bmc.ac.in/wp-content/uploads/2022/03/2.7.1-BMC-SSS-IQAC-1.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

1060

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

762

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment standards maintained by the institution will give a clear analysis to the students upgrade their performance accordingly.

- Internal assessment examinations like the Midsemester examinations ,Assignments , presentations like seminars , group discussions , inter-team challenges are some of the tools employed to assess the talents and capabilities of students.
- Based on the level of their performance in the internal assessments, slow learners and advanced learners can be easily identified so that special attention can be taken to train the students in their respective fields. Students are divided into teams with each team consisting of a combination of different learners. Work will be assigned to each team which helps all the members in a team to interact and share their ideas with each other. This way the slow learners can gain their confidence and learning skills within the team. Advanced learners will be encouraged to participate in inter college events, other additional activities. The current market scenarios and happenings will be given as topics for discussion wherein the advanced learners will come forward to

take up the task and discuss about the same in the classroom.

- During online classes, special powerpoint and slideshare are presented to the students to motivate them in their activities.
- Special student drive programmes and webinars are also conducted in order to enhance the students with the latest leanings.
- The profiles of the great business personalities, including women entrepreneurs were discussed with the students to motivate all the students towards entrepreneurship.
- Special counselling sessions will be given to the students by their respective mentors.
- Continuous monitoring about the progress of the student with respect to their physical, mental and psychological aspects will be dealt with in order to enhance the overall development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3194	164

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Student centric teaching strategies like inquiry based leaning, project based learning, problem based learning are practiced.
- Students take leadership in classroom, present their work and facilitate groups.
- Students engage in talk that is accountable to the task.

- Students work in flexible cooperative groups to analyse and demonstrate the task among themselves.
- Students are permitted to use multiple feasible strategies to promote learning process.
- Students use physical environment and discussions about group roles to explore various concepts and apply them to different scenarios.
- Brainstorming , case studies , assignments are some of the participative learning techniques that are practised with ease.
- Not just the theoretical lessons but encouraging group discussions , involving them in more practical activities to connect the academic achievement with real life issues will be encouraged.
- Practical sessions are conducted.
- Hands on sessions for practical and programming language papers using Mobile applications
- Seminars on current trends of Computer Science and commerce
- Case study methods are used.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### TOOLS FOR EFFECTIVE TEACHING-LEARNING PROCESS

1. Projectors- projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab, library.
3. Printers- They are installed at Labs, library, office.
4. Photocopier machines - Multifunction printers are available.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms- Three seminar halls are equipped with all

digital facilities.

7. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
8. Online Classes through Google Meet, Google Classroom, Zoom.
9. MOOC Platform (NPTEL)
10. Digital Library resources (NDLI, INFLIBNET)

1. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
2. Industry Connect- Conference Hall is digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
3. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
4. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.
5. Video lecture - Recording of video lectures is made available to students for long term learning and future referencing.
6. Online competitions- Various technical events and management events such as Poster making, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of Information Communication Tools.
7. Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as Programming languages, simulations etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

140

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

164

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

540

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows the evaluation reforms laid down by the University of Madras. The Evaluation process is transparent and Internal Assessment is managed entirely by the college maintaining high quality. The institution is following the continuous evaluation system to achieve the learning outcomes for each course throughout the academic year. This helps each department to work towards achieving the goals. Hence, evaluation is carried out in the form of Class Tests, Internal Assessment, Model Examination, Assignments, Seminars and Group Discussions. The ultimate aim of teaching and evaluation is to improve student learning outcomes. In the beginning of the academic year, the students and parents are informed about the continuous comprehensive evaluation process designed by the University of Madras. It provides information to the students regarding the system of evaluation consisting of Mid-semester, Model exam and University examination During the Parents Teachers Meeting, the parents are informed of their wards' performance and their attendance. The periodical evaluation helps the college to have a clear understanding of the academic progress of the student.

Institution reforms: The institution has adopted various reforms concerning evaluation. Similar patterns of question papers (like University examinations) are used in Mid-semester Examination and tutorials are conducted to evaluate the performance of students. Assignments and class room seminars are organized to improve the understanding of basic concepts and presentation skills of the students and to broaden their conception of the subject. Interactive sessions are held in the classroom through teacher-student discussion on the topics taught. Project based learning activities create opportunities for students to work on problems in the real world. The continuous comprehensive evaluation involves both formative and summative methods. Formative approach involves measuring the students' learning through seminars and cycle tests. The evaluation through these methods enables the teacher to guide



the students about their level of understanding in each subject. The summative evaluation is done during the final examination. The evaluation methods used in the college are very transparent and do not give room for any kind of grievances from the side of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution has separate committee to address the grievance of the students related to examination. The students can drop their grievance letter in the box provided near the COE room. The senior faculty or the chief incharge will look into the complaints lodged by any student, and judge its merit. The grievance redressal committee is also empowered to look into matters of discrepancy in the evaluation. Students can approach the grievance redressal committee convenor in person for the person.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

<https://bmc.ac.in/wp-content/uploads/2020/11/NAAC-BMC-PROGRAMME-OUTCOME.pdf>

Comprehensive programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated.

Each Program is designed in such a way that the students are benefited with Acquisition of Knowledge and understanding of system, with various courses and tools. Empower the students with competencies in creative thinking and problem solving, inter-personal communication and managerial skills

Each course is designed to offer practical knowledge of the functional aspects of a organisation and how the interactions of these aspects are successfully executed . The graduates will be able to acquire: Knowledge, Critical Thinking, Communication, Technology and Ethics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://bmc.ac.in/wp-content/uploads/2020/11/NAAC-BMC-PROGRAMME-OUTCOME.pdf">https://bmc.ac.in/wp-content/uploads/2020/11/NAAC-BMC-PROGRAMME-OUTCOME.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution in the following way

Pass percentage

university rank holders

placement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1113

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://bmc.ac.in/wp-content/uploads/2022/03/2.7.1-BMC-SSS-IOAC-1.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

3

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**AMONG THE PANDAMIC:College took various initiatives to transfer the knowledge**

**Sustainability cell proposal**

**awareness on plastic**

**mask making**

**vaccination awareness**

**Health - Importance of Organic food and herb in our day to day routine. medicinal values and their role in increasing immunity.**

**Intercollegiate Quiz programme.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### NSS

NSS units have been rendering voluntary service to the community which are monitored and funded by the University of Madras. The NSS team regularly organizes various service programs and special camp activities in the nearby rural areas.

During the year 2021, NSS Units have been awarded by the Ambattur Assembly Constituency for the contribution made by the selective nominees of both the units as Ambassadors on National Voters Day.

#### NCC

BMC NCC unit is a part of 1 Tamil Nadu Girls Battalion senior Army Wing, works under Tamilnadu, Pondicherry, and Andaman & Nicobar Directorate.

The unit gives training for both indoor and outdoor activities like Drill, Best cadet competition, Flag area, cross country, Obstacles,

Solo performance, Group performance and instrument competition, etc.

#### YRC

Youth Red Cross was started in the year 2012, at present more than 100 volunteers are actively involving in Social activities. Youth Red Cross helps the students to inculcate discipline in them and to understand their responsibilities towards their countrymen, especially the poor and downtrodden.

#### ROTARACT

Rotaract club of BMC is one of the active clubs in Chennai. We have been organizing a variety of projects and activities every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

655

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0



File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical facilities for teaching-learning activities. The college situated in North Chennai, is conveniently accessible through rail and road transport from all parts of the city, suburban and rural areas. The college is well equipped with ventilated class rooms and state of the art labs and library. The institution provides a harmonious atmosphere that facilitates learning environment for the faculty and students. The infrastructure facilities are adequate according to the requirement of students and the guidelines of the affiliated university and is maintained through periodical physical verification. The College has good infrastructure facilities comprising of well-equipped laboratories, ventilated class rooms, auditorium, smart classrooms, sports facilities, health centre, cafeteria, staff rooms and

administrative office for teaching-learning and equipment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Physical education is a part of the curriculum. Our Management believes in the all-round development of our students. Our college has a well maintained campus for conducting sports, outdoor and indoor games, cultural activities, yoga, health and hygiene. Sports activities are supervised by the Physical Directress. The outdoor games such as shuttle badminton, volley ball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc are well practiced and played by the students. A separate sports room is provided with proper ventilation. Necessary sports equipment are periodically purchased and replenished. The playground is well maintained for practice and play. The cultural committee organizes activities at the intra and inter collegiate levels. Open air theatre is used to stage events for a large audience such as intercollegiate cultural.

College teams are formed to take part in National, State and University level tournaments and competitions and other intercollegiate events. Sports event competitions are conducted in an academic year and the winners are awarded and rewarded accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

825000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated and digitalized. The college is a first member of NDLI among the city colleges.

The College library is fully automated with AUTOLIB software system. The college has taken effort to digitalize its library. There are 10 computers available for the students and teachers to access the electronic resources. The library has internet and wifi connection for the benefit of staff and students. The Librarian goes through the Newspapers and collect relevant news items related to education and employment opportunity, socio cultural issues, current issues and displays them on the notice board. They also document them systematically. The Librarian take efforts to file all the question paper of the University of Examination of previous year and compile

them orderly for the easy access by the staff and students. The Library has institutional membership with British Council Library, American Library, University of Madras Library and NDLI membership is an additional credential to the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

79139

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

1116

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

## 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT Infrastructure of the college are updated on regular basis. The hardware, Software, Network Resources and Services required for both faculty and students are periodically inspected. Documents are shared through the LAN facility available in the campus. Wi-Fi connectivity is available and all the systems are backed with UPS connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

136

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

825000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose in the interest of students.

**Laboratory:**

Record of maintenance account is maintained by lab technicians, Lab in charge and faculty member concerned and it is supervised by HODs of the concerned departments. The calibration, repairing and maintenance of lab equipments are done by the technicians of related owner enterprises.

**Library:**

1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal.
2. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.
3. To ensure return of books, 'No Dues' from the library is mandatory for students before appearing in exam.

4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

621

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

900

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

B. Any 3 of the above



**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

84

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

197

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student council acts as liaison with the community in general faculty and students in particular. Even among the pandemic period they serve on committee virtually and provide input on organising all the co-curricular and extra-curricular activities of the institution like virtual-conferences, workshop, webinar, inter-collegiate competitions, inter-department tournaments, NSS, YRC, NCC and Community services. They have actively participated in designing and implementing plans on energy conservation and in maintenance of campus as clean and green. They have formed committees to educate slow learners, especially the PG representative plays a crucial role in training UG first year students on communicative English after the college hours. The President of the student council is one of the member of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The BMC alumni association has been registered under Registration of Societies

Act on 29th November 2016. The Alumni Association was constituted with 8 executive

members under the stewardship of the President Ms. Revathy Manikandan, an alumni

of BMC. The alumni meet for the academic 2020-21 was conducted on 15th August 2020

at 10 AM. More than 900 members have actively participated the meet. They were happy

about Clean and Green Campus and have expressed their joyous feeling on the tremendous

progress of the college. Many have volunteered themselves for knowledge sharing session and

have donated books and colour printer to the college office. Duly filled in

feedback forms were collected and documented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The Motto of the institution is "Education to All"- irrespective of religion, caste, creed, the institution is providing education to the economically, socially underprivileged students who will be the agents of social transformation as this is essential for the stability and prosperity of our nation.</p> <p>Being a nationally acclaimed college recognized for excellence in teaching research and outreach, provide the highest quality education to students, nurture their talent, promote intellectual growth, and shape their personal development, remain dedicated and steadfast in the pursuit of truth and serve humanity through the creation of well-rounded socially responsible global citizens.</p> <p>Foster all-round development of students through multifaceted education and sustained engagement with local, national and global communities and nurture lifelong inspired learners.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution has a mechanism for delegating authority and providing operational autonomy to all the Heads of the Departments under the stewardship of the Principal one who is the Head of the Institution. The Governing Body is constituted in which the faculty representation is also made. It delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the institution. Academic Monitoring Committee formulates common working procedures and entrusts the implementation with the faculty members. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct seminars/workshops/conferences/FDPs and industrial tours and to have tie up with industry experts. For effective implementation and improvement of the institution, various committees are formed. Other activities such as sports, library, NCC, NSS, YRC, Gandhian Forum, Women Cell, ED Cell, Community Services and Grievance Cell have operational autonomy under the guidance of Co ordinators Student Council is empowered to play an active role in co-curricular and extra-curricular activities, and they are extending community services also. They are extending the helping hands in implementing Energy Conservation mechanism in the institution and also caring the cleanliness of the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Bhaktavatsalam Memorial College for Women (BMC), started in 1993, run by Bhaktavatsalam Memorial Trust for imparting quality education. The college is governed by a Governing Body.

1) THE GOVERNING BODY:

Dr.K.V.Kuppusamy, Chairman

Dr.K. Maragathamani, Vice-Chairman

Sri. S.G. Varun Krisana, Trustee

Dr. S.P.Rajagopalan, Secretary

Dr.K.R.Dhanalakshmi, Principal

University Nominee - Dr. Lalitha Balakrishnan

Principal, M.O.P. Vaishnav College for Women,

Nungambakkam, Chennai - 600 034.

External Members: 1. Dr.M.Ramakrishnan

Prof. & Head - Department of Social Work

University of Madras

Chepauk, Chennai - 600 005.

2. Mr.B.N. Jayaprakash

Associate Vice President

Great Lakes Institute of Management

Chennai - 600 041.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative set up appointment and service rules, procedures, etc.

The planning and development of the institution is governed by the Governing Council headed by

- Dr.K.V.Kuppusamy, Chairman
- Dr. K. Maragathamani, Vice-Chairman
- Sri. S.G. Varun Krisana, Managing Trustee

The day-to-day administrative affairs of the College are managed by the Executive Board of Management, the Secretary, the Principal, Vice-Principal and assisted by the Administrative Committee consisting of Senior members of the faculty.

The Secretary Dr.S.P.Rajagopalan is the management representative of the institution shouldering the responsibilities of administration, appointments and infrastructure.

The Principal Dr.C.N.Eswari is the academic head, ensuring the proper conduct of all the academic, research and extension activities.



The programmes, courses and activities are periodically evaluated by the College and reported in the appropriate Bodies for proper implementation.

There are Committees, Cells and Associations focussing on specific tasks and roles in the College. The executive leadership is shared with the Vice-Principal, the Controller of Examinations, the Dean-Academics, the Dean-Research, the Dean-Students, IQAC Coordinator and all the Heads of the Departments.

The Vice Principal assists the Principal in academic and administrative affairs of the Institution. The office of the CS organizes proper conduct of the centralized CIE system. This enhances the leadership qualities and skills. The Grievance redressal committees have been formed for both staff and the students. The power delegation and decentralization of authority enrich the effective and efficient functioning of the institution in all its spheres of planning, decision-making and implementation. Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic activities and non-academic activities.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1ZesUF_dCBdyFi_kTsZDVn7f8gMFLSY8C4M-ZDmlz7J4/edit?usp=sharing">https://docs.google.com/document/d/1ZesUF_dCBdyFi_kTsZDVn7f8gMFLSY8C4M-ZDmlz7J4/edit?usp=sharing</a>
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

The institution has effective welfare measures in place for its teaching and non-teaching staff.

1. Employee Provident Fund
2. Gratuity
3. Maternity Leave
4. Tuition fee waiver for their wards in school.
5. Child Care
6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.
7. Health Centre for staff and students

The following facilities are also provided:

1. Psychological counseling
2. Wi-Fi facility.

**3. Workspace****4. Computing facility****5. Crèche facility****6. Cafeterias**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to

objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The significant aspects of the performance appraisal system are as follows:

#### Teaching Staff

a) The performance of each faculty member is assessed according to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.

The Institute accords appropriate weightage for these contributions in their overall assessment. d) The faculty members are informed well in advance of their due promotion.

e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments

#### Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/ Co-operation with superiors, subordinates, colleagues, students and public, efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff).

The comprehensive Annual Confidential Report comprises various parameters. Each one of them is graded on a five-point scale, i.e.,

Excellent, Good, Satisfactory, Average and Poor.

The overall assessment is based on the cumulative grade by the Reporting Officer/HoD, which is then forwarded to the higher authorities. On satisfactory performance, all employees are granted promotions and financial upgradation. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

<https://docs.google.com/document/d/1qNf80uL8Dc4qjYSzocy8XCpdmrXyD5ddtkwFOrvNfuM/edit?usp=sharing>

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1qNf80uL8Dc4qjYSzocy8XCpdmrXyD5ddtkwFOrvNfuM/edit?usp=sharing">https://docs.google.com/document/d/1qNf80uL8Dc4qjYSzocy8XCpdmrXyD5ddtkwFOrvNfuM/edit?usp=sharing</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words.

##### 6.4.1 Institution conducts internal and external financial audits regularly

The Institution regularly conducts internal and external financial audits. It has a full-time Accountant and Accounts Department since inception to ensure maintenance of annual accounts and audits.

1. The following agencies conduct regular financial audit in the Institute:

**External Audit:** External Audit is conducted by the following:

Chartered Accountant of the Institute

**Internal Audit:** Internal Audit is conducted by an Internal Auditor.

This includes scrutiny of the following:

(a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments;

(b) all payments to staff, vendors, contractors, students and other service providers.

Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements.

[https://docs.google.com/document/d/12Y2uw\\_BtzKWsA7yRtDwfzddKTbzqCQzIc00B6TodNXc/edit?usp=sharing](https://docs.google.com/document/d/12Y2uw_BtzKWsA7yRtDwfzddKTbzqCQzIc00B6TodNXc/edit?usp=sharing)

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/12Y2uw_BtzKWsA7yRtDwfzddKTbzqCQzIc00B6TodNXc/edit?usp=sharing">https://docs.google.com/document/d/12Y2uw_BtzKWsA7yRtDwfzddKTbzqCQzIc00B6TodNXc/edit?usp=sharing</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

### 6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources

**Response:-** Sources of funds are as follows:

**Fees:** Fees charged as per the university and government norms from students of various granted and self financed courses.

#### Utilisation of resources

The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

- Regular internal audits from the Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly
- The Administrative Head looks after the proper utilization of classrooms and laboratories.
- The Library Advisory Committee takes care that the resources in the library are utilized optimally.
- Campus cleanliness and its utilization is monitored by the Campus Cleanliness Committee.
- To ensure the optimum utilization of resources, the Principal issues directions.

[https://docs.google.com/document/d/1GdFqAPX\\_txMdQ0N3APjHR3YpLI8eAzfCGZvz3lkSXU/edit?usp=sharing](https://docs.google.com/document/d/1GdFqAPX_txMdQ0N3APjHR3YpLI8eAzfCGZvz3lkSXU/edit?usp=sharing)

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1GdFqAPX_txMdQ0N3APjHR3YpLI8eAzfCGZvz3lkSXU/edit?usp=sharing">https://docs.google.com/document/d/1GdFqAPX_txMdQ0N3APjHR3YpLI8eAzfCGZvz3lkSXU/edit?usp=sharing</a>
Upload any additional information	No File Uploaded



## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution focuses on the quality initiatives through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC at BMC was constituted on 19th July 2012 Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion Box

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every 6 months. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

- (a) Annual Quality Assurance Report (AQAR)
- (b) Self-Study Reports of various accreditation bodies
- (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)

**(d) Stakeholders feedback**

The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT Automation of admission, financial and examination processes, upgradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.

<https://docs.google.com/document/d/1I6W9l04neGITnIK3c0noqgVsBYHoOADM-0VNFBhTPNo/edit?usp=sharing>

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1I6W9l04neGITnIK3c0noqgVsBYHoOADM-0VNFBhTPNo/edit?usp=sharing">https://docs.google.com/document/d/1I6W9l04neGITnIK3c0noqgVsBYHoOADM-0VNFBhTPNo/edit?usp=sharing</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and followed. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co curricular activities, discipline and culture of the Institute. All students are also given information about the campus and the various facilities. All students are provided with the Student Diary that provides all details relevant for students. Students are informed about the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made in the Weekly assembly and attendance and conduct of classes are monitored by the faculties and

HODs. The Discipline Committee members make random visits to ensure smooth functioning of classes. Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses, directly through IQAC. Students are also free to approach the Head of the Institution for feedback and suggestions. Feedback is properly analyzed and shared with the Director, Deans, HODs and individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Introduction of Periodical Assignments
- Provision for online fee payment
- Automation of Examination Processes
- Curriculum Development Workshops in many subjects

[https://docs.google.com/document/d/1LGw\\_BAktJCCGoFjiEo2PfdRdqis\\_f0fnorgPJ78zlv8/edit?usp=sharing](https://docs.google.com/document/d/1LGw_BAktJCCGoFjiEo2PfdRdqis_f0fnorgPJ78zlv8/edit?usp=sharing)

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1LGw_BAktJCCGoFjiEo2PfdRdqis_f0fnorgPJ78zlv8/edit?usp=sharing">https://docs.google.com/document/d/1LGw_BAktJCCGoFjiEo2PfdRdqis_f0fnorgPJ78zlv8/edit?usp=sharing</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### a) Safety and security :

As our college is a women's college, our management focuses on safety and security for our students & Staffs. In each floor CCTVs are installed which helps in surveillance and monitoring is done by the head of the institution.

##### b. Counseling:

§ Mentors nurture and assist the students for their personal, academic, career growth and development.

§ Counselling (Department of Psychology) carry out the counselling for the students regarding their safety, Sexual harassment, Mental health, Stress & Anger management.

§ The Women's Cell of our college organizes various programs on women empowerment to impart social & economic stability by arranging women lawyers as a resource person to address our students.

<https://docs.google.com/document/d/1DJgzna3yGiKV8sbGy8dXW7if3c0AlN78/edit>

File Description	Documents
Annual gender sensitization action plan	<a href="https://docs.google.com/document/d/1DJgznA3yGiKV8sbGy8dXW7if3c0AlN78/edit">https://docs.google.com/document/d/1DJgznA3yGiKV8sbGy8dXW7if3c0AlN78/edit</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**SOLID WASTE MANAGEMENT:**

- The paper waste & food waste are decomposed in the composting pit. The compost is used as a manure for the plants in the garden in our campus.
- The plastic waste is periodically collected and discarded as waste scrap.
- The used sanitary pads are disposed in the sanitary napkin dispenser, which is kept in the 3rd floor of the main building.
- Twin-bin system is used for biodegradable and non-biodegradable waste.

**BIOMEDICAL WASTE MANAGEMENT:**

- In Microbiology & Biochemistry lab microbial cultures, used media and biomedical wastes are subjected for decontamination

& then disposed.

#### LIQUID WASTE MANAGEMENT:

1. In Biochemistry, Chemistry & Microbiology laboratory the watertaps are designed in such a way which ensures minimal usage of water.
2. Overflow of water from overhead tank is prevented by water level controller.
3. Leaking taps are periodically checked and serviced.
4. Drainage water & other liquid wastes are disposed safely to the main sewerage system.

#### E-WASTE MANAGEMENT:

- E- Waste such as Old computer monitor and its parts, CDs, batteries, etc., are collected periodically and send as waste scrap.

#### HAZARDOUS CHEMICALS WASTE MANAGEMENT:

- Hazardous chemicals are neutralized by a weak acid & weak base and then disposed under the soil.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**INCLUSIVE ENVIRONMENT -**

**CULTURAL -REGIONAL - LINGUISTIC - COMMUNITY - SOCIO-ECONOMIC - DISABILITY**



The institution give preference to the economically backward women

The Institution believes in the inclusive environment where all students feel supported intellectually and academically, and are extended a sense of belonging in the classroom regardless of identity, learning preferences and education.

The faculty members support the students so that they enjoy inclusive environment and work in harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

The staff members and exam committee make sure that the disabled students get approval from the University to avail the exemption in their academic.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov 2020, Constitution day was celebrated at RVS Auditorium. The Organising committee narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India.

Voters day is celebrated and oath is taken to literate the students about the Democracy. A voters pledge programme was organized 24th Jan 2020 for students and faculties. Awareness procession was also organized at Korattur in the second week of Jan 2020. The activities were organised by our NSS NCC and YRC students.

Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution.

Independence day is also celebrated every year to highlight the

**importance of Indian constitution.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

**A. All of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The Institution celebrates national and international commemorative days, events and festivals. National festivals play an important role in planting the seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay

tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of the national flag and spreading a warm message of nationalism in a speech by the Principal.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India. The institution encourages students to remember our national leaders and their sacrifices.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation.

Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year.

Sadbhavana Diwas celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel.

International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfillment.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

**TITLE OF THE PRACTICE :Empowering women through financial assistance.**

### BEST PRACTICE 2

**TITLE OF THE PRACTICE: Community outreach and Extension Activities.**

File Description	Documents
Best practices in the Institutional website	<a href="https://bmc.ac.in/wp-content/uploads/2022/03/final-7.2.1-BMC-BEST-PRACTICES-IQAC_compressed.pdf">https://bmc.ac.in/wp-content/uploads/2022/03/final-7.2.1-BMC-BEST-PRACTICES-IQAC_compressed.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. The institution is keenly interested on women empowerment by educating economically underprivileged girl students for the upliftment of the society. Hence the priority is given to the educationally and economically deprived students in admission.
2. Admitting Divyangjan, Dyslexic and learning disorder students, providing physical support via Ramp, Lift facilities, Scribe, specific seating, washroom facilities and mental support via special caring & counseling by the senior faculty,

Department of Psychology is the distinct feature of our institution.

- Moreover Visually challenged candidates are appointed as Assistant Professor in the Department of Language.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- The Institution is planning to enter into an agreement with Linways Technologies as a facilitator to provide host of services through the PHP Software as an initiative of e-governance in academic, administrative financial areas.
- The physical and life science laboratories are to be revamped with modern equipments to meet the requirement of revised syllabus and to update computer lab with Selenium Software.
- Academic collaboration with universities (National or International) and industries is aimed to ensure skill learning and holistic development of student by signing up MOU's.
- Social media platform are a great opportunities to reach large pool of stakeholders in order to communicate all campus news, various initiatives and activities of the institution. Realizing the significance, the institution is planning to connect the social media platform to the official website.
- Our specific future plans:
  - Alumni owned self - service canteen,
  - Book depot under the supervision of Divyangjan,
  - Counseling through the trained faculty of the Department of Psychology.
- Quality Enhancement Initiative of IQAC:
  - Communicative English -soft skill program for the fresher'
  - "Employability Skills" program for the outgoing students,
  - "FDP" on outcome based education.