

BHAKTAVATSALAM MEMORIAL COLLEGE FOR WOMEN

(Affiliated to the University of Madras)

Accredited by NAAC with 'B+' Grade

Chennai – 80.

Track ID: TNCOGN24847

EC NO. : EC (SC)/23/A&A/23.1



Annual Quality Assurance Report (AQAR)

(2017 – 2018)

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017 - 2018

I. Details of the Institution

1.1 Name of the Institution

BHAKTAVATSALAM MEMORIAL COLLEGE FOR

1.2 Address Line 1

NO 14, 31st STREET, PERIYAR NAGAR,

Address Line 2

KORATTUR

City/Town

CHENNAI

State

TAMILNADU

Pin Code

600080

Institution e-mail address

bmcchennai@yahoo.co.in

Contact Nos.

044-26872891 / 26872699

Name of the Head of the Institution:

Dr.C.N.ESWARI

Tel. No. with STD Code:

044-26872891 / 26872699

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:
(* Technical Problem to be rectified soon)

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	'B+'	2.67	MARCH 2017	From: 2017 To: 2022
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ NA _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Semi Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Arts & Science College

1.11 Name of the Affiliating University (for the Colleges)

University of Madras

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	“B+” Grade by NAAC
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	6
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	15

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- **Quality Enhancement in Higher Education**
- **Success Through Synergy**
- **Contemporary Practices in Commerce Business and Management**
- **Recent Trends and Developments in Health and Chemical Sciences**
- **Recent Trends and Developments in Computer & Mathematics**

2.14 Significant Activities and contributions made by IQAC

- * **INTERNAL ACADEMIC ADMINISTRATIVE AUDIT**
- * **FEEDBACK ANALYSIS (TWICE A YEAR)**
- * **ORGANISED WORKSHOPS & CONFERENCES**
- * **COMMUNICATIVE ENGLISH PROGRAMME**
- * **REMEDIAL CLASSES ON REGULAR BASIS**

Annexure I: Academic Calendar

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Regular Industrial visits	Practical exposure on curriculum
Skill development & Career guidance programme	Pave the way for more placement
Feedback analysis	Quality enhanced
Entrepreneurial development programmes	Self employment opportunities explored
Community services	To inculcate social responsibility among students

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Action Taken:

- Report is approved by the Management

PART – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	8	-	-	-
UG	16	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others (M.Phil)	2	-	-	10 (NPTEL)
Total	26			10
Interdisciplinary	-	-	-	15

Innovative (Add – on – Courses)	-	-	-	15
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1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	26
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

Annexure II: Feedback Forms

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
186	171	15	-	-

2.2 No. of permanent faculty with Ph.D.

25

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
25	25	-	-	-	-	-	-	25	25

2.4 No. of Guest and Visiting faculty and Temporary faculty

20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	70	36	2
Presented papers	70	36	2
Resource Persons	NIL	3	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Each member is assigned 25 mentees. Tutorial Register is maintained for every student furnishing her personal details and academic performance. Periodical analysis of the attendance and internal / University examinations are undertaken to identify the irregular and weak performers. Question Bank is prepared for each subject. PTM is conducted twice a semester to intimate the parents regarding the students' regularity and performance. Progress of the students is systematically monitored through oral and written tests. Remedial classes are arranged to improve the progress of slow and medium learners beyond the college working hours.

❖ Advanced and enthusiastic learners and identified by the mentors and subject staff using their performance in the internal /University examination

Guidance is given to advanced learners to choose add-on-course relevant to their subject of study

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3

2.10 Average percentage of attendance of students

75%

2.11 Course / Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I Class %	II Class %	III Class %	Pass %
B. Com (General) S-I	136	6	120	10	-	92
S-II	132	3	90	39	-	88
B. Com (CS) S-I	94	10	70	14	-	82
S-II	81	8	53	20	-	62
B.Com (ISM)	47	10	37	-	-	67
B. B.A S-I	51	6	40	5	-	92
S-II	58	4	40	14	-	69
B. A (English)	49	2	30	15	2	80
B. C. A S-I	48	6	30	12	-	96
S-II	46	-	20	20	6	96
B. Sc (Electronics)	29	2	20	7	-	93
B. Sc (CS) S-I	46	6	40	-	-	85
S-II	48	5	30	13	-	91
B.Sc (HCM)	17	-	17	-	-	88
B.Sc (Microbiology)	36	3	33	-	-	86
B.Sc (Bio-Chemistry)	30	6	20	4	-	100
B.Sc(Maths)	67	20	40	7	-	81
B.Sc(Physics with CA)	49	-	19	30	-	76
B.Com(A&F)	47	-	40	7	-	94
B.Sc(Chemistry)	30	2	20	8	-	70
B.Sc(Psychology)	34	2	20	12	-	85

Post Graduate Programmes						
M.Com	24	4	20	-	-	75
M.A. (HRM)	9	5	4	-	-	100
M.Sc(IT)	6	3	3	-	-	100
M.Sc (Bio-Chemistry)	8	2	6	-	-	87
M.A. (English)	16	2	10	4	-	94
M.Sc (Mathematics)	40	10	30	-	-	88
M.Sc (Computer Science)	16	2	14	-	-	100
M.Sc(Physics)	06	2	4	-	-	50
Research Programmes						
M.Phil Bio-Chem	2	-	2	-	-	100
M.Phil Commerce	7	-	7	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ **Introducing Add-on & Inter-Disciplinary Certificate Courses**
- ❖ **NPTEL Online Certificate Courses**
- ❖ **Organising Industrial Visits on regular basis**
- ❖ **Organising Interactive Knowledge Sharing Sessions**
- ❖ **Online Feedback Analysis**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	6
HRD Programme	3
Orientation Programme	-
Faculty Exchange Programme	8
Staff training conducted by the University	4
Staff training conducted by other institutions	10
Summer / Winter schools, Workshops, etc.	26
Others (Institutional)	89

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	-	-	-
Technical Staff	7	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Introduced periodical Research Journal.
- Promoting Research Department of Commerce as Centre for Excellence by initiating the process of introducing full time Ph.D programme
- Motivating the faculty to publish articles in Peer Reviewed Journals and to attend Conference, Seminar & Workshop.
- Organised International/ National Conferences to promote research climate in the Institution

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	1	10
Non-Peer Review Journals	10	12	8
e-Journals	6	4	2
Conference proceedings	70	120	10

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	3	-	-	2
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	-	Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of Research Awards / Recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	-	State level	1
National level	-	International level	-
University level	1	State level	1
National level	1	International level	-

3.24 No. of Awards won in NCC:

3.25 No. of Extension activities organized

University forum	-	College forum	-
NCC	5	NSS	10
		Any other (YRC)	10

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cancer Awareness Programme at Velliyur Village, Tiruvallur District
- One day Training programme for Women & Children on Human Rights by NHRD
- Personality Development Programme (Inner You) for the entire student community

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 Acres	-	-	2.5 Acres
Class rooms	70	-	--	70
Laboratories	6	-	-	6
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Rs.4,00,000	-	-	Rs.4,00,000
Value of the equipment purchased during the year (Rs. in Lakhs)(Camera, Cooler, R.O, Office Automation)	Rs.17,01,471	Rs.2,65,000	-	Rs.19,66,471
Others(Destroyer Machine, Online Feedback, Library Digitalisation)	-	Rs.2,17,480	-	Rs.2,17,480

4.2 Computerization of Administration and Library

- Administrative Office is Fully Automated.
- Digitalised and Automated Library.

4.3 Library services:

Particulars	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8280	14,39,767	2780	2,60,350	11060	17,00,117
Reference Books	685	2,40,855	430	1,15,333	1115	3,56,188
Journals	28	43,760	2	3,000	30	46,760
e-Books	1,00,000	5,000	30,35,000 (INFLIB NET)	35,400	31,35,000	35,400
e-Journals	3000	-	3,000 N-LIST)	-	6,000	-
Digital Database	1	-	11	-	12	-
CD & Video	150	7,500	50	3,000	200	10,500
Library automation	-	-	-	-	-	-
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify) MAGAZINES & NEWSPAPERS	19	11,720	1	150	20	11,870

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Available band width (MG BPS)	Others
Existing	150	03	CAMPUS WIFI	01	-	4	100M BPS	JIO WIFI
Added	-	-	JIO WIFI	-	-	-	-	-
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology Upgradation (Networking, e-Governance etc.)

- Wi-Fi facility is provided in campus.
- All system has high security Anti-virus.
- College campus is under CCTV Surveillance.

- Bio-metric system used to monitor faculty attendance.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs 5.33 L

ii) Campus Infrastructure and facilities

Rs 28 L

iii) Equipments

Rs 30 L

iv) Others

Rs 5 L

Total :

Rs 68.33 L

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Bridge Course on Effective Communication
- Stress Management through Yoga and Meditation Classes.
- Career Guidance Programmes.
- Remedial Classes
- Personal Counselling through Women Cell
- Entrepreneurial Skill Development through ED Cell

5.2 Efforts made by the institution for tracking the progression

The Institution has a centralised CIE system which conducts 3 cycle tests per semester for 75 marks. Each test mark is scaled down to 10 marks. The best of the three test marks is chosen as the CIA marks secured by the student for each subject.

Periodical Assignments and Seminars by students are being conducted to assess their performance Assignments of 5 marks are assigned for each.

A minimum of 75% attendance should be obtained by students to be eligible to appear in the University Examinations and a maximum of 5 marks is awarded to them based on their percentage of attendance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3658	149	-	9

(b) No. of students outside the state

3

(c) No. of International students

-

Men	No		Women	No	
	%	NA		%	-

Gen.	Last Year					Total	This Year				
	SC	ST	OBC	Physically Challenged	Physically Challenged		SC	ST	OBC	Physically Challenged	Total
319	778	21	2729	2	3849	304	719	20	2771	2	3816

Demand ratio 2.34:1

Dropout - 1.33%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- NET / SET classes are conducted for helping the staff and students appearing for the exam.
- Career Guidance program through placement cell in association with RISE Academy for appearing in competitive examination.
- Body Language and Interview Skills Training Program was organized by Placement Cell in association with M/s. Rexona.

No. of students beneficiaries

700

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	2	GATE	1	CAT	1
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	2

5.6 Details of student counselling and career guidance

The Institution has career guidance and Placement Cell through which the corporate tie –ups and Institutional Membership (3) initiated. The Institution has signed up MoU’s with 12 corporate bodies and 3 NGO’s through which many programmes, Industrial Visits have been organised. The counsellor is available in the campus (Twice a Week) to solve the personal problems of needy students. Inter disciplinary and Add-on courses were offered. Moreover the students were encouraged to register for online NPTEL courses.

No. of students benefitted

- Career Guidance : 1000
- Counselling: 6

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
22	700	120	75	

5.8 Details of gender sensitization programmes

- Human Rights for Women and Children (NHRD)
- Sexual Abuse of Girls - an Awareness Programme (Women's Cell)

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals / awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount
Financial support from institution	29	87,000
Financial support from government	695	29,32,000
Financial support from other sources	32	1,12,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Counsellor is available in the campus (twice a week) to solve psychological issues of students.
- Full time Staff Nurse is available in the campus in between 9 a.m. to 4 p.m.
- Sanitary Napkin Lending Machine and Destroyer Machine fixed in each floor

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Imparting knowledge to empower students to be successful in the increasingly diverse and ever-changing world. Our main aim is to impart education to the economically backward girls who will be the agents of social transformation as this is essential for the stability and prosperity of the nation.

MISSION

To provide excellent educational opportunities that caters to the needs of the community and mould students to meet economic, social and environmental challenges to actively participate in Nation building. Our college strives towards the excellence of education in all ways to reach out to the deserving girls of the remote villages.

QUALITY POLICY STATEMENT

We, at BMC are committed to excellence in all our endeavours to disseminate knowledge and instil values to produce holistic individuals. This commitment is the guiding principle that influences our governance and decision making and is achieved through a structured quality assurance, quality improvement and performance monitoring system.

6.2 Does the Institution has a management Information System

The institution has a management information system for all the academic and non-academic activities. The Suggestions given by the Governing Body, IQAC and Staff Council are implemented by Head of Departments with the support of faculty members under the leadership and guidance of the Principal. The administrative, academic and non-academic works are discussed and decided in the meetings of Heads of

Department. Interaction with the stake holders are regularly organized for the smooth functioning of the college. Online feedback system is in progress for continuous review and revision which enables Quality Education.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The IQAC ensure quality in curriculum development through:

- FDP on professional ethics (Teaching & Learning)
- Workshop on quality enhancement in higher education
- Annual academic audit (Internal)
- Feedback from Students/Alumni/Parents
- Regular meetings among the teaching staff regarding academic affairs

Advisory committee meeting (Annual)

6.3.2 Teaching and Learning

The IQAC ensure quality in teaching and learning through:

- Inter-disciplinary courses
- Add-on courses
- NPTEL certificate courses
- Bi-yearly research journal
- Skill development classes

6.3.3 Examination and Evaluation

As per University norms 25% weightage given to internal evaluation and 75% given to external evaluation

6.3.4 Research and Development

- Bi-yearly research journal with ISSN number published
- International & National level conferences organized
- Most of the Faculty have published research articles in peer-reviewed journal with high impact factor.

6.3.5 Library, ICT and Physical Infrastructure / Instrumentation

- Bar-coding and Automation installed
- Fully Digitalised
- Number of Journals and Magazines increased
- Number of volume of books increased (Research based)

6.3.6 Human Resource Management

- The Management motivates the teaching staff for attending workshops/International, National & State level conferences
- Financial incentives are given to the organizers of the conferences to develop the competitive spirit
- Faculties were appraised and motivated for further enrichment with research aptitude
- Non-teaching staff are motivated to pursue their higher education in distance mode
- All the members of the staff both teaching and non-teaching are computer literate with MS-Word and Excel

6.3.7 Faculty and Staff recruitment

- Full-time faculties are recruited by the management as per guidelines of UGC
- Confirmation of service on 86 Assistant Professor's have been done by the Governing Council as per the norms of the qualification approval given by the University

- Non-teaching and supportive staff are appointed by the Management as per the requirement of the college

6.3.8 Industry Interaction / Collaboration

- The Institution has signed MOU's with 12 corporate bodies, 3 NGO's and obtained Institutional Membership from 3 corporate bodies
- The Institution is collaborated with many companies for placement and internship programmes

6.3.9 Admission of Students

- The Institution follows the norms of the University of the Madras for admitting the students in various UG/PG/Research programmes
- Financial help, flexibility in payment of fees in easy instalment is allowed for the needy students

6.4 Welfare schemes for

Teaching	EPF, Gratuity, Maternity leave facility and
Non teaching	Tuition fee waiver for their children's in School
Students	Scholarship

6.5 Total corpus fund generated

Rs. 10 Lakhs

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	V Care Communications	✓	IQAC
Administrative	✓	-	✓	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
For PG Programmes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The BMC alumni association has been registered under Registration of Societies Act with serial number 376/2016 on 29th November, 2016. The association was constituted with 8 Executive Members under the stewardship of the President Ms.Revathy Manikandan, Alumni of BMC (Batch 1994-1997). The Alumni Meet for the Academic year 2017-18 was organised on 15th August 2017 at 10.00a.m in the college premises. About 700 members have attended the meet. They have shared their happiness about the progress of the College and Accreditation Status. They volunteered themselves for knowledge Sharing Sessions and have donated 2 computers with colour printers to the college. The feedback forms were collected and documented.

6.12 Activities and support from the Parent – Teacher Association

1. Leveraging volunteer power during functions
2. Sharing their views on developmental aspects
3. Sponsoring meritorious students.

6.13 Development programmes for support staff

- Training program on basics of English language communication.
- Health check up by Penn Nalam (cancer institute).
- Seminar on stress management.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Energy Conservation and cleanliness is taken care
- Plastic usage is banned
- Encouraging tree plantation to make the campus green and clean
- Insisting the usage of cloth napkin.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Providing Quality Education to economically, socially and academically challenged women students
- Dyslexia students are also admitted and special care and training is given by the respective departments. During the time of University Examinations, they are given 1 hour extra time and in some cases scribes are even arranged
- 2 Visually Challenged candidates are appointed in the Departments of English and Tamil
- The Scholarship Committee facilitates the deserving students in getting scholarships from Government and NGO's. Besides, the Trust has introduced "Smt.Padmavathy Ammal Scholarship" to motivate the meritorious students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Organizing International, National conferences, Workshops & FDPs
- Promoting research activities in all disciplines
- Financial incentive for the staff to publish articles in peer reviewed journals

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Introduced skill based Inter-Disciplinary, Add-on Certificate Courses and the institution is registered as a local chapter of NPTEL online courses
- Enormous community services

Annexure III: Inter-disciplinary and Add-on Courses

7.4 Contribution to environmental awareness / protection

- Seminar on Pasumai Thuvakkam - Seed Ball Making (Community Services Cell)
- SWATCH BHARATH (Community Services Cell)
- Wealth out of Waste - Training program (Women Cell)
- Tree plantation (Nature Club)
- Disaster Management Camp (YRC)
- Dengue Awareness Rally (NSS)

7.5 Whether environmental audit was conducted? Yes ✓ No

7.6 Any other relevant information the institution wishes to add. (SWOC Analysis)

Strengths:

- Green & Clean Campus

- Eco-friendly Environment
- Highly Qualified & Dedicated Faculty
- Strong Supportive Staff
- Digitalised Library
- Well-equipped Laboratories
- Wi-Fi facility in campus
- Financial Aid to students through Scholarship Committee
- Effective functioning of Career Guidance Cell, Placement Cell, Students Grievance Forum, Department Advisory Committees, Women Cell, ED Cell and Community Services Cell.

Weakness:

- Insufficient Student Strength in some PG Programmes
- Being a self-financing institution, college is denied with the grants from State & Central Government
- Physical Constraints for Campus Expansion

Opportunities:

- Potential chances to introduce new courses (UG) to meet the growing demand of the society
- Holistic Development through Inter-disciplinary, Add-on Certificate Courses and NPTEL Online Certificate Courses
- Developing the Research Departments into Centre for Excellence

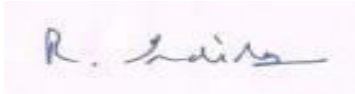
Challenges:

- Training of average students and with rural and diverse background
- Financial status of the students is a barrier for pursuing their higher studies

8. Plans of Institution for the next Academic Year

2018-19 has been a pivotal year as the Institution is completing 25 glorious years of excellence and service in the field of education. In view of the Silver Jubilee Celebration, 25 numbers of programs are charted out. All the departments have event plans to organise conferences, workshops, seminars and inter-collegiate events. Besides, inter-collegiate cultural/sports activities are also in our action plan. The PG & Research Department of Commerce is to be upgraded as “**CENTRE FOR EXCELLENCE**” by introducing Full – Time Ph.D programme during the Academic year 2018 – 2019.

Name: Mrs. R. INDIRA



Signature of the Coordinator, IQAC

Name: Dr. C.N. ESWARI



Signature of the Chairperson, IQAC
