



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BHAKTAVATSALAM MEMORIAL COLLEGE FOR WOMEN
Name of the head of the Institution		C.N.ESWARI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		044-26872891
Mobile no.		9444076495
Registered Email		bmcchennai@yahoo.co.in
Alternate Email		bmcprincipal2015@gmail.com
Address		NO.14, 31ST STREET, PERIYAR NAGAR, KORATTUR, CHENNAI - 600080
City/Town		CHENNAI
State/UT		Tamil Nadu
Pincode		600080
<b>2. Institutional Status</b>		
Affiliated / Constituent		Affiliated

Type of Institution	Women
Location	Semi-urban
Financial Status	private
Name of the IQAC co-ordinator/Director	INDIRA R
Phone no/Alternate Phone no.	04426472209
Mobile no.	9345912233
Registered Email	rindra1966@gmail.com
Alternate Email	bmcqiqac@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://bmc.ac.in/ssr-aqar/">http://bmc.ac.in/ssr-aqar/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://bmc.ac.in/ssr-aqar/">http://bmc.ac.in/ssr-aqar/</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.67	2017	28-Feb-2017	28-Feb-2022

<b>6. Date of Establishment of IQAC</b>	19-Jul-2012
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
WORKSHOP ON OUT OF BOX THINKING	31-Aug-2018 6	300
FDP ON TEACHING PEDAGOGY	30-Mar-2019 3	200
AWARENESS PROGRAMME ON INTERPERSONAL ABUSE AND PROMOTION OF MENTAL	04-Jan-2019 4	500

HEALTH		
WORKSHOP ON LEARNING FOREIGN LANGUAGES	07-Feb-2019 6	300

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DEPARTMENT OF CORPORATE SECRETARYSHIP	sponsor	NHRC	2015 6	50000

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

INTERNAL ACADEMIC ADMINISTRATIVE AUDIT

COMMUNICATIVE ENGLISH ON REGULAR BASIS

FEEDBACK ANALYSIS TWICE A YEAR

ECOFRIENDLY AND GREE CAMPUS

REMEDIAL CLASSES

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
INDUSTRIAL VISIT	PRACTICAL EXPOSURE ON CURRICULUM

SKILL DEVELOPMENT	PERSONALITY ENRICHMENT
HANDS ON TRAINING THROUGH ED CELL	SELF EMPLOYMENT OPPORTUNITY EXPLORED
COMMUNITY SERVICES	SOCIAL RESPONSIBILITY AND COMMITMENT

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
GOVERNING COUNCIL	11-Aug-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	18-Jan-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College has partial MIS in operation. The Institutional official website provides necessary information to all the stakeholders. The Library is fully automated and digitalized. The administrative activities are fully computerized, right from the admission to the issue of TC. The centralized and digitalized Examination system is in practice. Enormous number of scholarship schemes are identified by the scholarship committee and enable the deserving and meritorious students to avail the benefits through systematized procedures by using ERP software.
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## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to University of Madras. Being an affiliated Institution, the college follows curriculum framed by the University. Whenever there is a change in the curriculum, the University intimates it to the college

and the same is communicated to the respective department for an immediate implementation of the change. The curriculum is deployed in a very effective way through scheduled timetable and lesson plan. The college ensures that continuous evaluation is carried out from time to time by way of classes, internal assessment and model examinations. The college is in constant touch with the University and tries its level best to keep abreast with the guidelines laid down by the University for the effective operation of the curriculum. The college has 90 working days of teaching in every semester and totally 180 working days in an academic year. As the institution is based at semi-urban area, the college has to strive much to bring in new concept and methodology into its programme. The lesson is well planned ahead of the semester for effective implementation. Each department conduct meetings in which they discuss allotment of papers, preparation of lesson plan and lecture notes tailor-made to the needs of the students. The college adopts the best practice of organizing FDP on "Professional Ethics and Teaching Pedagogy" at the beginning and at the end of the every semester in order to make the teachers aware of the role in shaping the students community. The programme also provides new trends in teaching methodology and how to make the class as interesting one. The college has language lab to make the students well versed in communication and pronunciation. It helps to improve LSRW skills. The faculty employs multi-media enabled presentation for effective curriculum delivery. The college also provides INFLIBNET services in the campus and support new methods of teaching for effective learning. Furthermore, the library has obtained institutional membership in NDLI. Periodical analysis and internal/university examinations are undertaken to identify irregular and slow-learners. Parents Teachers Meeting is conducted twice a semester to intimate the parents/ guardian regarding student's irregularity and poor performance. Progress of the students systematically monitored through oral and written test. Remedial classes are arranged on a regular basis to improve the performance of slow learners. High-achievers are identified and encouraged by assigning mini-project/ assignments/seminar to enable them to secure University Ranks. Average Students are identified and encouraged by giving extra coaching after the college hours by giving them more written practices. Each member of the staff is assigned 25 mentees. Tutorial register is maintained with personal details and family photos. Curricular, Co-curricular and Extra-curricular achievements of the students are recorded in the tutorial register by the mentor. Mentors provides Personal Counselling to the needy students and enable them to solve their grievances and concentrate on their studies. Each department is maintaining book-bank through which books are issued to the needy students. The institution makes all efforts to mentor and support students by actively involving them in curricular, co-curricular and extra-curricular activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
INTER-DISCIPLINARY	INTER-DISCIPLINARY	28/08/2018	15	EMPLOY ABILITY	COMPETITIVE SKILL

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Dates of Introduction
<b>No data entered !!!</b>	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Date of implementation of CBCS/Elective Course System
<b>No data entered !!!</b>	

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	600	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>ADD-ON COURSE</b>		<b>314</b>

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
<b>BBA</b>	<b>137</b>
<b>BCom</b>	<b>250</b>
<b>MA</b>	<b>40</b>
<b>MCom</b>	<b>40</b>
<b>MSc</b>	<b>70</b>
<b>BSc</b>	<b>60</b>

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The performance of all teaching staff is appraised by the end of each semester. The assessment is done by the students. Heads of the Departments and the Principal. This helps the staff to improve their teaching and learning strategies. The evaluation is done on a 100 point scale. The students give their rating for 60 points. The Heads of the Departments rate for 30 points and the Principal rate for 10 points. The students give their feedback on 10 parameters through online for the staff who handle that subject. The student assess on the communication skill of the staff, do they complete their portions on time, discusses topic in detail, in the class have interaction with the students, concentrate on academically challenging students, guide them in academics and non-academic matters and uses modern teaching aid. The Heads assess the staff performance based on their class room teaching, their inter personal relationship in the department, the punctuality, regularity and contribution to the department in general and to the institution in particular. The principal assess the staff on their overall performance both in academic and non-academic matters. The Heads of the departments are being assessed by</p>

the students on 60 point scale and by the Principal on 40 point scale on the parameters mentioned above. The technical support staff are being assessed by the respective heads of the departments on a 50 point scale based on their performance in maintaining the laboratories, equipments, in lab, rapport with the staff and students and their interest towards updating themselves with current techniques. Every year Alumni meet is being held on 15th August with great enthusiasm. They gave their feedback in the prescribed form, which will be analysed by board members and suggestions implemented for the welfare of the students. Feedback from Parents are collected, department wise when Parents Teachers Meeting is held. the appropriate suggestions are instigated for student

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Number of seats available	Number of Application received	Students Enrolled
BCom	580	1208	516
BA	50	72	50
BBA	140	203	137
BSc	454	505	348
BCA	100	151	64
MCom	40	45	31
MA	55	63	40
MSc	199	237	134

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3245	290	169	16	42
<b>No data entered !!!</b>					

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
185	185	62	8	3	2

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College adopts an effective mentoring system which provides academic and personal guidance to students. Each class-in-charge is a mentor who is assigned around 25 mentees. Each mentor keeps complete record of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3535	185	1 : 20

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
148	0	0	24	32

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr K R DHANALAKSHMI	Associate Professor	BHARAT EXCELLENT AWARD
2019	Dr K R DHANALAKSHMI	Associate Professor	LEADING EDUCATIONIST OF INDIA AWARD
2018	Dr P JAGATHAMBAL	Assistant Professor	KAVIMUZHIL AWARD
2018	Dr M UMAMAHESWARI	Assistant Professor	KAVIMUZHIL AWARD
2018	K MUTHULAKSHMI	Assistant Professor	PERAASIRIYA RATNA AWARD

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	CPZ	SEMESTER	18/06/2018	29/03/2019

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the evaluation reforms laid down by the University of Madras. The Evaluation process is transparent and Internal Assessment is managed entirely by the college maintaining high quality. The institution is following the continuous evaluation system to achieve the learning outcomes for each course throughout the academic year. This helps each department to work towards achieving the goals. Hence, evaluations in the form of class tests, internal assessment, model Examination, assignments, seminars and group discussions are conducted. The ultimate aim of teaching and evaluation of courses is to improve student learning outcomes. In the beginning of the academic year, the students and parents are informed about the continuous comprehensive evaluation process designed by the University of Madras. It provides information to the students regarding the system of evaluation consisting of cycle tests, model exam and University examination

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)



The Academic calendar is prepared by the calendar committee of the institution before the commencement of each academic year. It comprises vision and mission of the college, students personal records, Declaration by Parent or Guardian to follow the internal rules and regulations, a Brief history of college, Courses offered, Rules of admission and withdrawal, List of central and state Government scholarship available, University of Madras scholarship, Private Educational Trust Scholarships, Functioning of various Committees and Cells, Rules of Attendance and discipline, Library Regulations, Date of commencement of classes, Schedule for the Periodical Assessment and holidays details. Activity Plan of the college for the academic year is given in detail.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bmc.ac.in/events/graduation-day/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CPZ	BCom	268	259	97
CY	BCom	175	145	83
MAT	BCom	48	37	77
MAM	BCom	112	91	81
BR	BA	49	45	92
SAZ	BCA	94	92	98
TAG	BSc	29	27	93
SAE	BSc	94	84	89
SAH	BSc	17	16	94
TAN	BSc	36	34	94
TAP	BSc	30	29	97
TAM	BSc	67	54	81
SAR	BSc	49	46	94
CPG	BCom	47	46	98
TAT	BSc	30	26	87
SAT	BSc	34	32	94
KDA	MCom	25	23	92
PMC	MA	9	9	100
PSB	MSc	6	6	100
MEN	MSc	7	6	86
HAB	MA	16	15	94
MFF	MSc	40	36	90
PSD	MSc	16	16	100
MCG	MSc	6	4	67

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://bmc.ac.in/ssr-aqar/>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No data entered !!!				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

State	National	International
0	4	0

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No data entered !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
BMC	ARUN RAZA RESEARCH INSTITUTE	INSTITUTION	ED CELL	VIRTUAL INCUBATION	17/02/2018

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	4	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No data entered !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	COMPUTER SCIENCE	18	6.27
International	COMMERCE	8	4.2
National	COMMERCE	13	2.26
International	BUSINESS ADMINISTRATION AND HRM	22	5.73
International	COMPUTER APPLICATION	3	1.67

International	CORPORATE SECRETARYSHIP	2	3.67
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMPUTER SCIENCE	5
ENGLISH	2
MATHEMATICS	2
PHYSICS	1
BUSINESS ADMINISTRATION AND HRM	8
LANGUAGE	2
CORPORATE SECRETARYSHIP	2

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Efficient particle filter method for edge preservation and claussion noise reduction in surveillance images	Dr. Bobby Lukose	International journal of pure and applied mathematics	2018	7	BHAKTAVATS ALAM MEMORIAL COLLEGE	4
A Novel Approach for the Prediction of Treadmill Test in Cardiology using Data Mining Algorithms Implemented as a Mobile Application	Dr. R. Padmajavalli	Indian Heart Journal	2018	4	BHAKTAVATS ALAM MEMORIAL COLLEGE	5
ROLE OF LEADERSHIP STYLES TOWARDS MANAGERIAL	R. INDIRA	CIKITUSI JOURNAL FOR MULTIDISCIPLINARY RESEARCH	2018	6	BHARATHIDHASAN UNIVERSITY	6

EFFECTIVENESS AMONG HEALTHCARE PROFESSIONALS						
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No data entered !!!</b>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	102	2	4
Presented papers	16	10	0	0
Resource persons	1	2	6	10

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
RALLY - RUN FOR WATER	NSS	2	150
RALLY AIR POLLUTION	YRC	2	100
GAJA - CYCLONE RELIEF SEVA	YRC	2	900
RALLY - VOTER AWARENESS	NSS	2	100
RALLY- SAY NO TO PLASTIC	YRC	2	200
FIRST AID CAMP	YRC	2	100
SWACH BHARATH	NCC	1	200
COASTAL CLEANING	NCC	1	50
INTERNATIONAL YOGA DAY	NCC	1	50

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SCIENCE CITY PROJECT - SOS	3RD PLACE	STATE GOVERNMENT	2
First Women All	Women Icon of India	STATE GOVERNMENT	1

India Guard Commander	2018		
KARATE	YOUNG WOMEN ACHIEVER AWARD - 2018	LIONS CLUB - GOLDEN ROSES	1

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
YRC	CANDLE - NGO	LITERACY TRAINING PROGRAMME	2	50
NSS	PENNALAM - NGO	CANCER AWARENESS	2	100

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NATIONAL CONFERENCE - RE-ENVISIONING GENDER AND MEDIA	200	DEPARTMENT OF ENGLISH	8

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
FDP	ONLINE TRADING	SIRC -ICAI	15/02/2019	16/04/2019	100
INTERNSHIP TRAINING	EMPLOY ABILITY SKILL	VELTECH INDUSTRIAL INSTITUTE	30/04/2018	30/05/2018	100
ORIENTATION PROGRAMME	FINANCIAL MARKETING	NSE-MCUBE ACADEMY	01/10/2018	07/10/2018	100

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No data entered !!!</b>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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1500000	1224250
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4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
AUTOLIB	Fully	5.2	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others (specify)	20	11870	0	0	20	11870
Text Books	11060	1700117	274	84232	11334	1784349
Reference Books	111	35618	63	41612	174	77230
e-Books	313	35400	0	0	313	35400
Journals	30	44491	0	0	30	44491
e-Journals	600	35400	0	0	600	35400
Digital Database	12	0	0	0	12	0
CD & Video	200	10500	50	23564	250	34064
Library Automation	1	0	12	0	13	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No data entered !!!			

**4.3 – IT Infrastructure**

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	147	3	1	1		4		150	1
Added			1						
Total	147	3	2	1	0	4	0	150	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No data entered !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
600000	642000	300000	260000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Laboratories, Classrooms and computers etc. are made available for the students. The classrooms furniture and board facilities are regularly checked and maintained. The college has adequate number of the computers with internet connections in the Principal

<http://bmc.ac.in/infrastructure/laboratory/>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Smt. Padmavathy Ammal Scholarship, Bhaktavatsalam Memorial Trust, Chennai 80	29	87000
Financial Support from Other Sources			
a) National	Central sector Scholarship, Monority , State Government	780	5820260
b) International			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
SOFT SKILL DEVELOPMENT	03/12/2018	1097	INSTITUTION
REMEDIAL COACHING	08/10/2018	300	INSTITUTION
LANGUAGE LAB	16/07/2018	50	INSTITUTION
BRIDGE COURSE	27/06/2018	100	INSTITUTION
PERSONAL COUNSELLING AND	17/06/2018	25	INSTITUTION

**MENTORING**

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CAREER GUIDANCE SCHEME	100"	100	25	10

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
SUTHERLAND, ANANTH INFO, CADD, ALCANCE, TCS, IQ BACKOFFICE	983	132	TCS, INFOSYS, TALENT PRO, HDFC, IFORTUNE, IDBI, ICICI, CAPGEMINI, N TRUST, IPOWER, VERTEX	820	213

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	150	INSTITUTION	ALL	HEI	MA, MSC, MCOM, MBA

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	Reg no/ Rollno for the examination
<b>No data entered !!!</b>		

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ADROIT2K19	INTER-COLLEGIATE	323



TECHNOFEST2K19	INTER-COLLEGIATE	212
PIE - THON 2K19	INTER-COLLEGIATE	152
BIOMICS 2019	INTER-COLLEGIATE	150
PSYCHOTHAN EXHIBITION	INTER-COLLEGIATE	1253
SPORTS	INTRA-MURAL	600
BHARATHI MUTHAMIZH VIZHA	INTER-DEPARTMENTAL	200
SCIMERGE 2K19	INTER-COLLEGIATE	100

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	YOUNG WOMEN ACHIEVER AWARD	National	1		311610856	Aishwarya patil V
2019	BEST DANCER AWARD	National		1	121702732	DEEPIKA
2018	ALL INDIA GIRL GUARD COMMANDER	National	1		421600597	SHARMILA R

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council acts as liaison with the community in general faculty and students in particular. They serve on committee and provide input on organising all the co-curricular and extra-curricular activities of the institution like conferences, workshop, seminar, inter-collegiate competitions, inter-department tournaments, NSS, YRC, NCC and Community services. They have actively participated in designing and implementing plans on energy conservation and in maintenance of campus as clean and green. They have formed committees to educate slow learners, especially the PG representative plays a crucial role in training UG first year students on communicative English after the college hours. The President of the student council is one of the member of IQAC.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The BMC alumni association has been registered under Registration of Societies Act on 29th November 2016. The alumni were constituted with 8 executive members under the stewardship of the President Ms. Revathy Manikandan, alumni of BMC. The alumni meet for the academic 2018-19 15th August 2018 at 10 AM in the college premises. About 800 members have attended the meet. They were happy about 25th Silver Jubilee year celebration and have expressed their joyous feeling on the tremendous progress of the college. Many have volunteered themselves for knowledge sharing session and have donated worthy books to the college library. Duly filled in feedback forms were collected and documented.

5.4.2 – No. of enrolled Alumni:

800

5.4.3 – Alumni contribution during the year (in Rupees) :

200000

5.4.4 – Meetings/activities organized by Alumni Association :

15 TH OF AUGUST EVERY YEAR ANNUAL ALUMNI MEET KNOWLEDGE SHARING PROGRAMMES BY ALUMNI OF EACH DEPARTMENT LENDING SUPPORTIVE HAND IN PLACEMENT DRIVE

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has a mechanism for delegating authority and providing operational autonomy to all the Heads of the Departments under the stewardship of the Principal one who is the Head of the Institution. The Governing Body is constituted in which the faculty representation is also made. It delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the institution. Academic Monitoring Committee formulates common working procedures and entrusts the implementation with the faculty members. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct seminars/workshops/conferences/FDPs and industrial tours and to have tie up with industry experts. For effective implementation and improvement of the institution, various committees are formed. Other activities such as sports, library, NCC, NSS, YRC, Gandhian Forum, Women Cell, ED Cell, Community Services and Grievance Cell have operational autonomy under the guidance of Co-ordinators Student Council is empowered to play an active role in co-curricular and extra-curricular activities, and they are extending community services also. They are extending the helping hands in implementing Energy Conservation mechanism in the institution and also caring the cleanliness of the campus.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The IQAC ensure quality in curriculum development through FDP on Teaching pedagogy and personal effectiveness, semester wise, Workshop on Quality Enhancement in Higher Education, Leadership skill like Out Of Box Thinking, Internal Academic Audit, Effective Feedback System, Regular Faculty Meeting on Academic issues, Annual Advisory Committee Meeting and IQAC Meeting with Industrial and Academic Experts.
Teaching and Learning	The IQAC ensures quality in Teaching

and learning by offering Inter disciplinary certificate courses, ADD ON Certificate Courses twice in a year, NPTEL online courses, Bridge courses and skill development classes for Personality Enrichment along with regular curriculum of University of Madras. Remedial classes are arranged to improve the academic performance of slow learners, whereas High achievers are motivated by assigning mini project, seminars, question bank and allowed to access Digital Library for referring E books which enable them to secure University Ranks. The average students are taken care by extra coaching classes after the college hours.

**Examination and Evaluation**

The Institution has a centralized CIE system, which conducts two cycle test and one model examination per semester for 75 marks. Each test mark is scaled down to 10 marks. The best of the three test marks is chosen as the CIA marks secured by the students for each subjects. Periodical assignment and seminar by students are being taken to assess the performance for five marks for each. A minimum of 75 percentage of attendance is required to appear in the University Examination. Maximum of 5 marks are awarded for 100 percent attendance and minimum of 3 marks are awarded for 75 percentage of attendance.

**Research and Development**

Research and development activities are centralized under the Headship of Research Advisor. The staff members are motivated to publish research articles in UGC Approved Peer Reviewed Journals and the institution has In house Multi Disciplinary Research Journal in which the members of the staff are encouraged to publicize their research articles.

**Library, ICT and Physical Infrastructure / Instrumentation**

The College library is fully automated with AUTOLIB software system. The college has taken effort to digitalize its library. There are 10 computers available for the students and teachers to access the electronic resources. The library has internet and wifi connection for the benefit of staff and students. The Librarian goes through the Newspapers and collect relevant news items related to education and employment opportunity, socio cultural issues, current issues and displays

	<p>them on the notice board. They also document them systematically. The Librarian take efforts all the question paper of the University of Examination of previous year and compile them orderly for the easy access by the staff and students. The Library has institutional membership with British Council Library, American Library, University of Madras Library and NDLI membership is an additional credential to the college.</p>
Human Resource Management	<p>The Management motivates the teaching staff for attending workshops/International, National and State level conferences. Financial incentives are given to the organizers of the conferences to motivate them to organize more research based programmes with competitive spirit and Cash Awards are given for the Best Paper presenters. Faculties were appraised and motivated for further enrichment with research aptitude. Non-teaching staff are motivated to pursue their higher education in distance mode.</p>
Industry Interaction / Collaboration	<p>The Institution has signed MOUs with 12 corporate bodies, 3 NGOs and obtained Institutional Membership from 3 corporate bodies and libraries. The Institution is collaborated with 5 companies for placement and internship programmes .</p>
Admission of Students	<p>The Institution follows the norms of the University of the Madras for admitting the students in various UG/PG/Research programmes Financial help, flexibility in payment of fees in easy installment is allowed for the needy students. The UG students of the institution are entitled to avail 15 percentage fees discount for pursuing PG programmes in the same institution.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	<p>The College has the separate Examination committee with well equipped ITC Tools, Separate Desktop with Internet Facility for online procedures.</p>
Administration	<p>Simple moral accountable responsive and transparent governance is applied in administration with ITC enabled services.</p>

Student Admission and Support	Right from the sale of application, registration, screening, preparation of list as per communal quota and merit are all done through ICT enabled services.
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ms.Pinkey Priskilla. Y	Cognitive behaviour therapy	WELL BEING	2000
2019	Dr.K.R.DHANALAK SHMI	INTERNATIONAL FDP ON SIGNING UP MOU WITH FOREIGN UNIVERSITY	ANURAGAM PUBLICATIONS	5000

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	WORKSHOP ON STATISTICAL TOOLS - SPSS AND AMOS	WORKSHOP ON VITAL CONVERSATION	04/01/2019	05/01/2019	200	25

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP ON GST	2	13/12/2018	14/12/2018	8
CAREER GRAPH	2	30/03/2019	30/03/2019	4
MECHANICS OF THESIS WRITING	1	16/11/2018	17/11/2018	8

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
85	185	20	25

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF,GRATUITY, MATERNITY LEAVE, TUITION WAIVER FOR THEIR WARDS IN SCHOOL	EPF,GRATUITY, MATERNITY LEAVE, TUITION WAIVER FOR THEIR WARDS IN SCHOOL	SCHOLARSHIP

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES, BOTH INTERNAL AND EXTERNAL FINANCIAL AUDITS ARE CONDUCTED REGULARLY

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No data entered !!!		

6.4.3 – Total corpus fund generated

1000000

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	CONSTITUTED COMMITTEE
Administrative	Yes	V CARE COMMUNICATIONS, CHENNAI		CONSTITUTED COMMITTEE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Leveraging volunteer power during in organizing conferences, workshops, symposiums. Lending their supporting hands in college developmental activities. Sponsoring Meritorious Students.

6.5.3 – Development programmes for support staff (at least three)

Medical check up by Penn Nalam, an NGO. Orientation Programme on Work Life Balance. Seminar on AVY programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Automation, Digitization, Institutional Membership have enhanced College Library. Career Guidance Programme and More Corporate Tie-ups were initiated by Placement Cell. The college has been awarded as Active Local Chapter for NPTEL Online courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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2019	1	2	27/01/2019	5	RUN FOR WATER	CONSERVATION OF WATERBODIES	300
2019	1	1	25/02/2019	2	LEPROSY AWARENESS	HEALTH CARE	900
2019	1	2	27/02/2019	6	SWATCH BHARATH	HYGIENE	900

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
MORAL VALUES AND CODE OF CONDUCT	15/06/2018	To nurture the young minds to the realistic need of the society today it is necessary for an institution to make them to learn moral values and ethical code of conduct. The institution regularly prepares the hand book and distributing to all the students at the beginning of every academic year. The institution has the best practice of conducting assembly on the first day of every week in which the students make use of the hand book to sing the devotional song and to Undertake college pledge.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
PREVENTION OF INTERPERSONAL ABUSE AND PROMOTION OF MENTAL HEALTH	04/01/2019	04/01/2019	300
EDUCATING WOMEN IN CYBER STALKING AND WOMEN ABUSEMENT	22/03/2019	22/03/2019	300

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Usage of plastics bags strictly banned in the campus. Kitchen and plant waste are decomposed in compost pit. Providing green environment by cultivating organic vegetables and herbs. Recycle of waste papers by paper Mache art. Usage of Jute bags
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Transparency in Internal Assessment Evaluation Process. Scholarship initiatives for more beneficiaries.
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Upload details of two best practices successfully implemented by the institution as per NAAC format in your



institution website, provide the link

<http://bmc.ac.in/ssr-aqar/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is keenly interested on women empowerment by educating economically underprivileged students for the upliftment of the society. Hence the priority is given to the educationally and economically deprived students in admission. Further more Dyslexic students are admitted and special care is given for them. During University Examination, they are given extra time and if necessary scribes are also arranged. The Management has appointed visually challenged staff in the department of languages. The scholarship Committee enable the deserving students from both Central and State Government, NGOs and Private Trust. Besides, the Institution provides scholarship for the meritorious students in the name of Smt. Padmavathy Ammal.

Provide the weblink of the institution

<http://bmc.ac.in/>

### 8.Future Plans of Actions for Next Academic Year

Since the Institution is stepping into pivotal 26th year of Excellence in Higher Education, the management is focusing on the Research activities of PG and Research Department by providing financial assistance through SEED MONEY. The process of obtaining ISSN number for the In house Multi Disciplinary Research Journal will be completed shortly successfully. The Department of Computer Science will be upgraded as Research Department and the new Post Graduate course in Psychology will be introduced during the academic year 2019 2020. The Management has planned to provide financial support in the form of allowances, Cash awards and more training facilities to strengthen the Physical Education Department. With a view to promote more community services to the local activities, it is planned to launch Community Radio. Furthermore, the institution has plan of action for organizing International and National Conferences, Intercollegiate Cultural Events, Faculty Development Programmes, Workshop on Employability skills, Industrial Visit and Field Trips. More number of ADD ON and Inter Disciplinary Certificate Courses will be introduced on the basis of demand in the Job Market. The Virtual incubator of ED Cell of the college will be strengthened by providing some more financial assistance for nurturing budding entrepreneurs into viable Business Entrepreneurs is also in our Action Plan. The Placement and Career Guidance Cell will get focused on Corporate Tie-ups whereas the IQAC will initiate signing up MOUs with Foreign Universities during the academic year 2019 2020.